



Northwood Broom Academy
ESPRIT Multi Academy Trust
Keelings Road, Northwood, Stoke-on-Trent, ST1 6QA
Telephone: 01782 234379 Email: northwoodbroom@espritmat.org
Executive Principal & Safeguarding Officer: Mrs S Moran
Principal & Designated Child Protection Officer: Mrs Y Glaister



"Every child deserves to be the best they can be"

Our ref: YG.GA

December, 2019

Dear Parents/Carers

As temperatures begin to drop, it is timely to remind parents/carers of the guidance and arrangements to be followed in the event of adverse weather conditions. It is always very difficult when we have snow and ice to determine how this will affect the safety of our children travelling to school.

- Please check the local authority website <http://webapps.stoke.gov.uk/academyclosures/Publicview.aspx>
- Please look at our website which will also be updated with any closure at www.northwoodbroom.co.uk
- Please check that your phones are turned on as we will send a message to all parents/carers via our text messaging service. Therefore, it is imperative that all of our pupils' contact information is up-to-date.
- Please listen to local radio stations for information until you are ready to leave home. (Radio Stoke 94.6 FM and Signal Radio 102.6 FM).

Wherever possible, the academy will remain open and staff will be here as normal. If our academy is open, breakfast club will also be open. However, due to road conditions some staff may be late arriving and the start of the school day could be affected but we would always text to advise if this is the case.

Once a decision has been made to open the academy, weather conditions will be closely monitored and only in the event of an extreme decline will the academy be closed and parents/carers will be notified by text message.

- If the weather becomes severe during the day then parents/carers may contact the academy if they feel that they would like to collect their child early for safety reasons (ie travelling/walking long distances or collecting other children from local academies/schools).
- We will remain open until the end of the school day, however, if parents/carers are delayed due to the adverse weather conditions, they should contact us as soon as possible to give an anticipated arrival time. Please do not rush, parents must travel as safely as possible.

Parents/carers must follow the paths/routes that have been salted/gritted when on our premises to minimise the risk of falling.

Yours faithfully

Y. Glaister

Mrs Y Glaister
Academy Principal



PLEASE UPDATE THE ACADEMY OFFICE IF YOUR CONTACT DETAILS CHANGE