



**Northwood Broom Academy**  
**ESPRIT Multi Academy Trust**  
Keelings Road, Northwood, Stoke-on-Trent, ST1 6QA  
Telephone: 01782 234379 Email: northwoodbroom@espritmat.org  
Executive Principal & Safeguarding Officer: Mrs S Moran  
Principal & Designated Child Protection Officer: Mrs Y Glaister



*“Every child deserves to be the best they can be”*

Our ref. GA

18<sup>th</sup> December, 2020

Dear Parents/Carers

### Re. Book Bags

As we continue to review our COVID-19 Risk Assessment, we will be allowing children to bring their reading books into school using a red book bag.

For your convenience, we have arranged for The National Schoolwear Centre to provide our academy with a supply of red school book bags which you can pre-order and purchase on ParentPay from today (18.12.2020).

Please make your purchase using ParentPay and select the payment item “Book Bag”. **These are available at a cost of £4.50.**

We anticipate receiving delivery of the book bags during January, 2021 and will send any bags purchased home with your child.

*Please ensure that your child’s book bag is clearly labelled with his/her name and they should bring it into school each day.*

Yours faithfully

*G Aldridge*

Mrs G Aldridge  
Academy Business Manager



**PLEASE UPDATE THE ACADEMY OFFICE IF YOUR CONTACT DETAILS CHANGE**