



Northwood Broom Academy
ESPRIT Multi Academy Trust
Keelings Road, Northwood, Stoke-on-Trent, ST1 6QA
Telephone: 01782 234379 Email: northwoodbroom@espritmat.org
Executive Principal & Safeguarding Officer: Mrs S Moran
Principal & Designated Child Protection Officer: Mrs Y Glaister



Date: 20th May 2020

Dear Parents/ Carers,

I am writing to you regarding the next stage in our planning **if we are safe to open** to more children on Wednesday 3rd June 2020.

Your child has NOT been allocated a place under Phase 1 of our wider Re opening strategy.

We understand that this may be disappointing and inconvenient, but we are ensuring that the safety and welfare of the children, staff and parents comes first.

As we extend our opening to more children, we will regularly risk assess our provision and when it is safe to do so, we will move to phase 2. You will then be considered for a place under phase 2 of our wider Re opening strategy.

Best wishes and stay safe,

Yours faithfully

Y. Glaister

Mrs Glaister
Academy Principal



PLEASE UPDATE THE ACADEMY OFFICE IF YOUR CONTACT DETAILS CHANGE