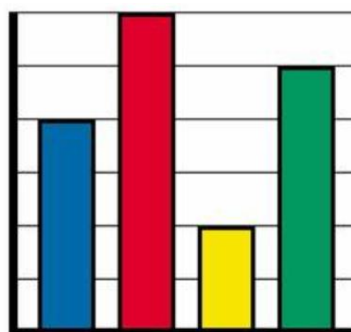


How do we monitor attendance at school and communicate this with parents/carers?



When your child attends school, their 'register mark' is recorded on the school system. When your child does not attend school, their absence is also recorded on the school system – this maybe authorised or unauthorised depending on your child's circumstances.

Our school system collates the above information daily, weekly and termly. From this information, we are able to identify patterns of absence and low attendance at school. Alongside our 'Attendance Ladder', we then do follow the following:

Stage	Who will be contacted	How will you be contacted
1	On track: Any child with 96% or above	Termly text message to say thank you
2	At risk: Nearly there – any child with 95%	Text message/letter to make you aware of a dip
3	At risk: Needs to improve – any child with 94%	Phone call home to make you aware of a further dip
4	Off track: any child with 93%	Phone call home/home visit to discuss barriers to attendance
5	Off track: any child with 91 - 92%	Invitation for an attendance panel meeting and to set up an attendance plan for the monitoring off attendance. A home visit will be arranged if you do not attend.
6	Danger Zone: any child with 90% or below and no improvement in attendance	Children classed as 'persistent absentees' - referral into Stockton LA and they will contact you with a formal warning.

If there are no improvements after all of the above, Stockton LA will begin legal proceedings and start to issue fines – you may even be prosecuted in the future.

