

Explanatory Notes



Admission Form Explanatory Notes

Brothers and/or sister details; Following The Children Act 1989

Married or divorced natural parents automatically have parental responsibility.

Natural mother automatically has parental responsibility.

Adoptive parents automatically have parental responsibility (and one effect of an Adoptive order is to extinguish previous parental responsibility).

Step-parents **do not** automatically acquire parental responsibility by marriage to the child's natural mother or father.

The following may acquire parental responsibility;

Natural father

Natural father by Court Order

The Local Authority through a Care Order.

Guardians (but only if parents are deceased)

The school should make reasonable enquiries of the parent (or other person) with whom the child is living – to ascertain who has parental responsibility.

The school should then write to all those who have parental responsibility, asking them to let schools know if they wish to be informed about the child's progress and receive invitations to school events, e.g. swimming galas, sports days, open days/evenings etc.

Where an Order is in force following a divorce in relation to the custody of children which pre-dates the Children Act 1989 the school registering a child will not normally be permitted to change the surname of the child on the register or to otherwise register the child's surname without either (a) the consent of the both parents or (b) an order of the Court. If divorce proceedings started **since** the Children Act 1989 came into force on 14 October 1991 although there will less often be an order, if a Residence Order is made a child cannot be known by a new surname except with either the written consent of every person who has parental responsibility of the child or with the Court's permission.

People to contact in an Emergency

We cannot stress enough the importance of this section and would ask you to give as many local emergency contacts as possible. There is space for 4 contacts.

Medical Information

Please complete in full, continuing on a separate sheet if necessary

Personal and Cultural Information – Ethnicity: - required for DfE statistics.

Description	Description
Any Other Asian Background	White – Irish
Black Caribbean	Any Other White Background
Any Other Black Background	Gypsy / Roma
Chinese	Any other Ethnic Group
Any Other Mixed Background	Bangladeshi
White and Asian	Black African
White and Black African	Indian
White and Black Caribbean	Pakistani
White - British	Traveller of Irish Heritage

Religion – required for DfE statistics. Please choose from the following:

Buddhist	Christian	Hindu
Jewish	Muslim	No Religion
Other Religion	Sikh	

Family Members currently serving in the Armed Forces – Is either Parent currently serving in the Armed Forces?

Does your child require Free School Meals?

Your child may be able to get free school meals if you get any of the following:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999

- the guaranteed element of Pension Credit
- Child Tax Credit - **provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190**
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Is your child *entitled* to Free School Meals?

School funding is based on free school meal statistics so it is very important that you complete this section even if you do not wish your child to receive a free school meal.

Transport

Free transport may be available for your child if they are:

Between 8 and 16 years and the school they attend is more than 3 miles away.

The School can provide an application form

Previous School Information – Please complete in full

Court Orders

Please complete where appropriate

Special Educational Needs

Please complete where appropriate.

Data Consent form