

## EXTERNAL ACTIVITIES



Dear Parent,

There have been a number of changes in the way schools plan external visits. All these changes have been for the benefit of the pupils attending these visits, and have allowed the academy to organise and run a vast array of trips across the key stages.

One change that has proved an issue at times is the endless signing of the EV6 form, the medical form relating to that visit, a form that is essential to the trip as it keeps the academy informed of any medical changes there may be with the pupils. We have decided as an academy, and with guidance from Somerset Council, to create a 'series visit' form, one EV6 medical form that will cover all visits that are **non-residential** and **non-adventurous**. This means that for all the external visits that fall under this description, an EV6 form will no longer be needed as you will have completed one when they joined the academy. You will still be notified of any visits that take place and consent will be needed for pupils to leave the academy premises.

**You will need to notify the academy immediately of any medical changes concerning your child so we can amend the forms. This can be done by email to the academy mailbox or by message via Edulink.**  
**All forms will be kept in a secure, confidential location.**

Attached is an EV6 form that needs to be completed and handed in to the academy. I hope this makes the process of external visit consent easier for all concerned.

Yours sincerely

**Mrs E Thomas**  
**Head of School**