

EduLink - Clubs



OAKFIELD ACADEMY
BELIEVE AND ACHIEVE

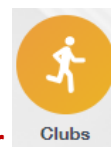
November 2022


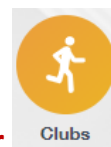
Dear Parents,

I'd like to update you on our use of EduLink for administration of after school clubs.

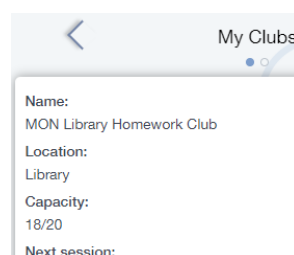
We began using this last term and it has been really successful for the staff running the clubs and parents seemed to be able to sign their children up easily as we now have 320 pupils registered at clubs in total across the week which is fantastic.

If your child can no longer attend a club, please let us know via the office or a note in their journal so that we can remove them from the register and another pupil can have the option of joining. Each club leader takes a register at the start of the club on EduLink and you can view your child's attendance live. While we were getting used to the new system, we have also been alerting parents with messages alongside the attendance log but with 320 pupils registered for clubs, this is a lengthy process. From now on, please check your child's attendance on EduLink as needed. You can see their attendance that day and for all previous weeks.



To do this, log into EduLink and select the clubs icon:  or  Clubs already joined are listed under 'My Clubs', click to view attendance (click right for 'All Clubs' eligible to join).

MY CLUBS		ALL CLUBS	
Name	Location	Capacity	Next Session
MON Library Homework Club	Library	18/20	15:00 pm Monday, 14 November
WED Panto Club	Drama Room	51/51	15:00 pm Wednesday, 9



For today's date, your child's attendance tick appears within 10minutes of the club starting or ASAP if arriving late.

All Dates:

Date	Attendance	Start	End
Monday, 12 September	✗	15:00	16:00
Monday, 26 September	✓	15:00	16:00
Monday, 3 October	✓	15:00	16:00

UN-BOOK

Close/click back & click again on the club to refresh and look for today's green tick. If a cross appears, they are absent.

If concerned, please phone us on 01373 462539. Other after school activities like trips, fixtures or detentions are by prior permission/notification. There's no charge for after school clubs & you can un-book or join anytime, subject to capacity.

If you have any concerns about your child's attendance at clubs or would like more information, please get in touch via the office. We welcome your feedback as Edulink is still a very new system for us and we hope you're finding it a useful way to keep track of your child's school day.

I will be running an after school session on Monday 21st November at 5pm for all parents to ask questions about Edulink and see how you can use it to keep up to date with your child's achievement, attendance and behaviour as well as for clubs, calendars and academy updates. **Please sign up for a place using this link:-**

https://docs.google.com/forms/d/1nE23HXlpqBDDGcOlPHCEXxrJdELSe29cSRSX3Nuwmqg/viewform?edit_requested=true

Many thanks,



Mrs Catrin Cross
Deputy Headteacher



Oakfield Academy
Frome

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