



Old Hutton

C of E Primary School

Learning for life

Learning for Life 'in all its fullness' (John 10:10)

Charging and Remissions Policy

Approved by	
Name:	Governing Body
Position:	Governing Body
Signed:	<i>Governing Body</i>
Date:	September 2023
Review date:	September 2024

This policy is written in line with the Cumbria Local Authority Charging and Remissions Guidance Policy document. In general, no charge can be made for admitting pupils to Cumbria Local Authority maintained schools. Where education is provided wholly or mainly during school hours, it should be free. It is therefore not possible to levy a compulsory charge for resources, teaching or coaching, transport or admission costs for visits to museums etc. during school hours.

Voluntary Contributions

Parents and carers of pupils at Old Hutton CE School may be asked for a **voluntary contribution** towards the cost of:

- any activity which takes place during school hours
- school equipment
- school funds generally.

The contribution must be genuinely voluntary, though, and the pupils of parents who are unable or unwilling to contribute will not be discriminated against. Where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then the activity will be cancelled. Parents will be clearly informed of the reasons for any such requests for voluntary contributions.

Out of school hours activities

Parents and carers of pupils at our school may be **charged for any activity which takes place out of normal school hours** (before 8.50am and after 3.20pm, and during lunchtimes) e.g. breakfast and after school club. Governors have agreed that we charge a small fee of £3 per pupil per session for all extra-curricular sports clubs which take place after school and for which school is charged.

Residential Trips

Parents and carers of pupils at our school may be **charged for the cost of board and lodging for residential trips**, except for parents who receive:

- Free School Meals/Pupil Premium
- Income Support
- Income-based Jobseeker's Allowance
- Working Families' Tax Credit
- Disabled Person's Tax Credit

Milk

A daily drink of milk for all pupils is available to order via the 'Cool Milk' scheme. Parents and carers **will be charged for this**. Those who are entitled to receive the above benefits will not be charged.

Instrumental Music Lessons

Parents and carers will be **charged for instrumental music tuition** unless the tuition is part of the National Curriculum. Private music tutors will handle charging for peripatetic music lessons held in school. Governors have agreed that pupils in receipt of Pupil Premium will not be charged for the cost of up to 2 different music lessons weekly; Pupil Premium funding will be used to cover this.

Damage to school property

The Governors reserve the right to **request payment for damages** to any school property made by pupils due to inappropriate behaviour.

Use of the School Building, Grounds and Resources

A **voluntary donation to school funds** will be requested from individuals or groups who wish to make use of our school building/premises/facilities/resources for activities out of normal school use. If

these individuals/groups damage our premises or school resources, they will be charged accordingly for any items which need to be replaced.

We do charge for the hiring out of our school set of tents (£10 each tent per hire period) and Trangia stoves (£5 each stove per hiring period).

Policy revised NT & adopted by Governors

Policy reviewed September 2023

Policy to be reviewed 2024 (or before if required)