



Minutes of the AGM of the Old Hutton Home School Association (Old Hutton PTA)

Tuesday 23rd April 2019 at Old Hutton C of E School

1. Present Claire Mansfield (Chair), Paul Astle (Treasurer), Sharon White (Secretary), Sandra Carradice, Ingrid Dahl-Petersen, Amy Sturt, Catriona Brown, Alice Benson, Mrs Walker.

2. Apologies Mary Decent, Kathryn Chapman, Amy Donnini, Owen Carter.

3. Chair's Report

Claire thanked everyone for his or her efforts over the past year, and commented that what we do works well with minimal effort.

4. Treasurers Report

Opening Balance £3,365.32 Closing Balance £3,736.15

During the year there was £7,163.01 income, and £6,745.68 expenditure. These figures include the £2000 for whiteboards, which was received from the Mole Fund and was transferred to school. The annual accounts were approved and signed off.

5. School Report

Mrs walker thanked the committee for their donations over the past year. The reduction in funding for pupils continues to decrease, but at the same time costs are going up. School now receives around £2k per pupil per academic year, a reduction of around a third. SEN funding is also being drastically cut. Mrs Walker has taken on an advisory role to other schools, which brings in around £30k per year, so some of the funding loss is offset.

School has budgeted for around £3500 - £4000 in donations from the PTA in the 2019-2020 academic year. There is set to be a new "pod" classroom before the end of 2019, at a cost of around £9k, in order to give more teaching space – school has around £5k in capital, and plans to pay the remainder retrospectively. Any help in raising funds would be greatly appreciated.

School requests:

Curved screens for privacy £250 each x 2 – **not yet agreed**

Bendrigg trip for KS1 – Mrs Walker asked for £10/child contribution (as per last year) – **not yet agreed**

Class 4 residential - £30/child - **already agreed**

Claire Griffel - £100/day visit to help the children write, illustrate and publish a book, proceeds of which

will be split between school and Senegal – **not yet agreed**

6. 100 Club

There are 52 members of the 100 Club, and prize money has had to be reduced to reflect this. Renewal forms are due out shortly. Claire will produce some artwork to help market the 100 Club. A replacement Treasurer for the 100 Club will be needed in 12 months time.

7. Resignation and election of officers

Chair – Claire Mansfield is happy to carry on in the role, but gave 12 months notice of standing down.

Treasurer – Paul Astle stood down. Sharon proposed Catriona, seconded by Sandra. Catriona Brown is now Treasurer of Old Hutton PTA.

Secretary – Sharon White is happy to carry on in the role, but gave 12 months notice of standing down.

8. Proposed amendments to constitution

The following amendments to our constitution were proposed:

- **FROM:** “Clause 1: The name of the Association shall be OLD HUTTON HOME-SCHOOL ASSOCIATION”
- **CHANGE TO:** “Clause 1: The name of the Association shall be OLD HUTTON HOME-SCHOOL ASSOCIATION, which shall also be known as “OLD HUTTON PTA”
- **FROM:** “Clause 8: The management of the Association shall be vested in a Committee consisting of the following Officers – Chairman, Vice chairman, Minutes Secretary, Secretary, and Treasurer, along with 6 other members, and shall include 2 members of staff” to
- **CHANGE TO:** “Clause 8: The management of the Association shall be vested in a Committee consisting of the following Officers – Chairman, Vice Chairman, Secretary and Treasurer, along with 2 other members, and shall include 1 member of staff”
- **FROM:** “Clause 14: The AGM will be held during the Autumn Term...” to
- **CHANGE TO:** “Clause 14: The AGM will be held during the Summer Term”

THE COMMITTEE AGREED ALL OF THE ABOVE CHANGES TO THE CONSTITUTION. Sharon will create a new document to include the original constitution and the above amendments, which will need to be signed by Claire and at least one other Officer.

Catriona has been looking into changing the name of our bank account to “Old Hutton PTA”, as well as officially changing the name of the charity through the Charities Commission.

THE COMMITTEE AGREED TO CHANGE THE BANK ACCOUNT NAME AND THE CHARITY NAME FROM “OLD HUTTON HOME-SCHOOL ASSOCIATION” TO “OLD HUTTON PTA”.

AOB: Paul and Mrs Walker discussed the need to notify the PTA when pupil numbers reach 100, as this affects the PTA insurance.

This concluded the AGM.

Committee meeting following the AGM

Dates for Diary:

Cake stalls – Friday 24th May and Friday 12th July.

Movie Night – Thursday 16th May (film TBC).

Father's Day Stall – Friday 14th June.

KS2 Camp Out – week commencing Monday 24th June. To be confirmed depending on helpers.

Sports Evening – Tuesday 9th July (reserve date 16th), Amy will check with Suzanne whether Preschool staff wants to do the BBQ.

Leaver's Tea - Thursday 18th July. There will be 12 leavers this year. Claire will organise hoodies and mugs in the next few weeks.

Torchlight – Friday 29th September. To be confirmed depending on float/sponsorship.

Date of next meeting: Wednesday 26th June, 3.30pm in school.