

# Internal Audit Plan

## 3 year plan 2018-21

2018/19	2019/20	2020/21
Health & Safety	IT	HR
Policies	GDPR	Governance
Procurement and Internal Control Manual	Safeguarding	Risk Management
	Estates	Admissions

The Internal Audit plan forms part of the Trust Board's Finance, Audit & Risk (FAR) Committee's responsibility to commission internal audits across the Trust. All internal audits will be conducted by an independent auditor, but not necessary a single audit provider for all audits – as some audits will require a sector specialist to carry out the audit.

All audits are to be commissioned by the FAR Committee and should be reported directly back to the committee for independent scrutiny by Trustees. However, audits must be done across all schools in the trust, with a view to compliance and consistency across the Trust. A copy of any reports and any actions/issues identified will be shared with the FAR Committee initially, but also with the relevant Headteacher(s) and LGBs accordingly.

Audits will be planned in through discussions and timing requirements as directed by the CEO of the Trust. To ensure that audits are carried out at an appropriate time of the year.

The Chair of the FAR committee – or as delegated by the Chair/Committee – will propose to the committee the relevant audit provider, and this will need to be approved by the committee prior to commencing any audit.

Audits planned for the particular financial year, must be completed and reported back to Trustees before the end of July in that year. Unless there is an exceptional circumstance that requires an audit to be carried out of the summer break.

**This internal audit plan has been adopted by the Trust Finance, Audit & Risk committee on the 26 November 2018.**

Signed:



Role: Chair of FAR Committee  
Date: 26/11/2018