

Signing up to Class Charts

1. Select **Sign up** from the main page and fill in the form provided. Enter your **parent code** into the **Access code** field.

Please note: Your Access Code is not the same as your password. The access code is only needed for the initial sign up.

LOG IN SIGN UP

Email address
example@edukey.co.uk

Access code (provided by school)
ABC123

Name
Example parent

Password

Retype password

2. Click on the **Sign up** button below the form.



3. Confirm the pupil's date of birth when prompted. Click on the **Date of Birth field** and use the date picker to enter the correct date.

Date of birth confirmation

To confirm you are the parent / guardian, please enter your child's date of birth.

Date of Birth
06/04/2007

[OK](#) [CANCEL](#)

4. A **confirmation message** will appear, indicating that the sign up process is complete.

