



6<sup>th</sup> September 2024

Dear Parents and Carers,

On Thursday 19<sup>th</sup> September, we are holding our Open Evening for prospective pupils and parents. Parents have the opportunity to come into Ormskirk School to see what we offer and to ask us questions about the fantastic progress we've made so that they are well informed when choosing their high school destinations.

It is a major event on any school calendar and requires an amount of extra work from staff and students alike. In order to facilitate this, we will be operating an early closure on that day, so that staff in the school can complete the necessary preparations and, equally importantly, our many student volunteers can take a break before heading back in at 4pm to represent and help showcase our school. We will begin to welcome prospective parents and pupils from 4.30pm and Open Evening will finish at 7.00pm.

Therefore, we intend to finish at **12.30pm** on the day; the same time as we would at the end of term. Regarding buses and transportation, our school bus services will transport students to their normal drop off points from 12.30pm. If you think there will be a difficulty in your child getting home at that time, get in touch and we will make the necessary arrangements. Also, if you need your child to stay in school for the full duration of a normal school day, let us know and we can supervise them until 3:15pm.

Students in receipt of FSM will be able to collect a lunch grab bag from the canteen at lunchtime or after school.

Students who volunteer to help will be coming home next week with a letter.

Thank you for your continued support.

Please do not hesitate to contact us directly at [enquiries@ormskirk.lancs.sch.uk](mailto:enquiries@ormskirk.lancs.sch.uk) should you have any additional queries.

Yours sincerely,

Mrs Simm

Associate Assistant Headteacher  
Primary Liaison