

Provider access policy statement

Oswaldtwistle School



Approved by: Sandra Mckenna Head Teacher **Date:** 7/04/2022

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Contents

1. Aims.....	2
2. Statutory requirements.....	2
3. Student entitlement.....	2
4. Management of provider access requests.....	2
5. Links to other policies.....	4
6. Monitoring arrangements	4
.....	

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Oswaldtwistle School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact : Paul Bridge

Deputy Head Teacher

Dylan Fee Careers Lead: dylan.fee@oswaldtwistle.org

Telephone: 01254 231553

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 7 & 8	<i>Assembly and tutor group opportunities - employability skills</i>		<i>Careers workshop</i>
Year 9	<i>Assembly and tutor group opportunities - employability skills</i>	<i>Key Stage 4 options event</i>	<i>Careers workshop</i>
Year 10	<i>Assembly and tutor group opportunities - employability skills</i>	<i>Networking event with providers and employers</i>	<i>Work experience preparation sessions</i> <i>Work experience</i>
Year 11	<i>Assembly and tutor group opportunities - employability skills</i>	<i>Post-16 evening</i> <i>Post-16 taster sessions</i> <i>Apprenticeships – support with applications</i>	<i>Work experience preparation sessions</i> <i>Work experience</i>

Please speak to Mr. Bridge (Deputy Head Teacher) or Mr Dylan Fee (Careers Lead) to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Access will be granted where possible:

- Within the time constraints of the school day.
- In adherence to school policies.
- Where access will provide a positive experience to the pupils of Oswaldtwistle School.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

- Facilities available to providers will depend on availability of rooms.
- Where possible the school will provide specialist audio and visual equipment as requested by providers.
- Providers need to contact Paul Bridge (Deputy Head) to organise facilities.
- Providers may leave or send prospectuses or other materials for students to read with Paul Bridge (Deputy Head).

5. Links to other policies

- *Safeguarding/child protection policy*
- *Careers guidance policy*
- *Curriculum policy*

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Paul Bridge (Deputy Head Teacher).

This policy will be reviewed by Paul Bridge (Deputy Head Teacher) Annually. At every review, the policy will be approved by The management Committee and The Head Teacher.