

Our Lady & St Edward's Catholic Primary School

In-Year Admission Application Form



If your child has an EHCP and/or is Looked After, please do not complete this form and contact your area office.

Reason for transferring schools:

Please tick appropriate box(s)

- ☐ Moving to Lancashire from outside of the UK (Please state Country):
- ☐ Moving to Lancashire from another local authority (Please state Local Authority):
- ☐ Moving from one area of Lancashire to another (Please state area):
- ☐ School to School Transfer within the same authority:
- ☐ Leaving Private Education:
- ☐ Leaving Elective Home Education:
- ☐ Other (Please state):

This form must be completed in relation to all applications for In Year Admissions from any Lancashire school. You must complete an application for every child (i.e. one each for twin / sibling) who requires a school place.

Child's Legal Surname:		Child's Forename(s):	
Child's Date-of-Birth:	School Year Group:	Age:	Male/Female:
Child's home address (current):		Child's new address (if you are moving):	
Postcode:		Postcode:	
		Date of move:	
Religious Affiliation Roman Catholic: Church of England: Other:			
Name of Parent/Guardian(s): Parental Responsibility: Yes ☐ No ☐ Home address (If different to child's): Postcode:			
Is English the first language spoken? By Parent: Yes ☐ No ☐ By Child: Yes ☐ No ☐			
If no please state first language: By Parent: By Child:			
Contact details		Home number:	
		Mobile number:	
		Email address:	

Current School (If applicable)

Authority	Establishment Name/Address	Date from:	Date last attended:

Previous Schools/Educational Placements within the last 3 years

Authority	Establishment Name/Address	Date from:	Date last attended:

Details of siblings who will be attending the school now being applied for. (*Siblings include brothers and sisters, stepchildren, half brothers and sisters, adopted and foster children living with the same family at the same address*).

Name(s)	Date of Birth	School	Male/Female

Pupil Background

(Previous Education/Support History <i>(Please tick as appropriate)</i>)		Yes	No
Is this pupil in care (Looked After/Previously Looked After)? If yes, to which Local Authority			
Children's Services involvement? If yes, please provide social worker's name:			
Previously Permanently Excluded?			
Previous Exclusion Record?			
Are you a Crown Servant? If you are UK service personnel or other Crown Servants living abroad with your family please tick YES. You will need to provide an official MOD, FCO or GCHQ letter declaring your relocation date and address.			
Special Educational Needs Status (SEN)	Education Health and Care Plan (EHCP)		
	Under Formal Assessment		

Additional Information About Your Application/School Preferences

Additional information to support your application may be provided. This can be medical, social and welfare information relating to the pupil and/or the family. Evidence from an appropriate professional (e.g. doctor, health visitor, social worker) can be attached. Please continue on a separate sheet if necessary.

Signature(s)

I/We confirm that the information provided is accurate at the time of this application. I/We acknowledge that the admission authority and/or Local Authority have the right to verify the information given on this application. I/We acknowledge that the offer of a place will be based upon this application and that an offer may be withdrawn if subsequently it is found to have been made in relation to inaccurate or misleading information. I/we will provide evidence of the pupil's permanent address and date of birth prior to or after taking up a school place if requested. I/We give permission for the Pupil Access Team to contact the school where my child is currently attending to seek background information in respect of behaviour/attendance/the involvement of outside agencies.

Parent(s)/Guardian(s)**Date**

Submit this application form to:

The Headteacher
Our Lady & St Edward's Catholic Primary School
Lightfoot Lane
Fulwood
Preston
PR2 3LP

Telephone / Email for South Area Office

South (Preston, South Ribble, Chorley and West
Lancashire):
01772 532109
IYASouth@lancashire.gov.uk

**DIOCESE OF LANCASTER
ADMISSION TO LANCASHIRE CATHOLIC SCHOOLS
SUPPLEMENTARY FAITH REQUEST FORM**

If you are applying a place for your child in a Catholic School on faith grounds please complete this form **in addition** to the Local Authority Form available online or issued by the Local Authority

This supplementary faith request form will assist the Governors of the school in deciding whether your child qualifies for a place. Failure to complete the form may affect where your child is placed within the oversubscription criteria.

SCHOOL NAME **Our Lady & St Edward's Catholic Primary School**

This form must be completed by the parent/guardian and signed by a Minister of Religion, where necessary

SECTION A *(to be completed by Applicant)*

Name of applicant: _____

Address of applicant: _____

What is your faith community? _____
Parish/area of faith community in which you live _____

If **Roman Catholic**,

I confirm that the applicant is a baptised Catholic and enclose a copy of the Baptismal Certificate or verification of Baptism

Yes ☐ No ☐

If **Christian**, I confirm that the applicant is a baptised Christian and enclose a copy of the Baptismal Certificate or verification of Baptism

Yes ☐ No ☐

SECTION B *(to be completed and signed by a Minister of Religion)*

If of **a faith other than Christian** please would you confirm that the applicant is a member of your faith community

Yes ☐ No ☐

Signed (Minister of Religion) _____

Print name _____

Address _____

Position held: _____

Please return form to: **Our Lady & St. Edward's Catholic Primary School, Lightfoot Lane, Fulwood, Preston, PR2 3LP**