



Park Road Community Primary School, Member of the Omega MAT
Wroxham Road, Great Sankey, Warrington, WA5 3EF

MISSION STATEMENT

'unique individuals learning together'

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Dear families

Reopening of School

As you will know, the government announced on Monday 22 February, that schools are to fully re-open on Monday 8 March. We are delighted with this news. In order to do so safely however, schools are still expected to follow clear guidance on the measures we need to take to enable this to happen.

The link for this latest guidance, for your information, is below:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/963541/Schools_coronavirus_operational_guidance.pdf

This guidance gives schools very clear criteria which we must, should or are recommended to follow. We will continue to need clear systems of controls in place, in a very similar way to our full school opening in September, which will mean that we will continue to maintain the changes to our usual school day and layout, including staggered starting and ending times, breaks and lunchtimes.

I would like to share our plans with you before we fully reopen on Monday 8 March. Please be aware however, that they are based upon current guidance and legislation and are therefore subject to changes due to updates/changes to this guidance. Please be assured you will be informed of any changes if or when they happen.

There is an area on the school website (under Parents, Coronavirus Information) where all information relating to our return to school will be stored. Any updates will be sent out via SeeSaw and also uploaded to this 'go to hub' on the website. In order to outline the provisional new systems and procedures in place, I am enclosing an updated version of the 'Return to School' booklet issued in September for you all which has further detail about the measures in place to ensure your child remains safe. Please read this carefully as it is imperative that you support us in maintaining the measures in place, in particular, start and end times for the year groups your children are in and procedures to follow in the event of a child or member of your household becoming symptomatic or testing positive.

It is imperative therefore, that you read this information carefully and we ask that you strictly follow the procedures as outlined.

Arrival/Entrance and Departure/Exit Procedures

- Your child will enter school via the KS1/2 external entrance/exit gate.
- There is a clear one-way system in place, entering via the main entrance to school and exiting onto Wroxham Road towards Thetford Road in KS1 or through the grounds to the Tim Parry car park for KS2. Please follow the signs.
- **Please ensure that you follow the one-way system at all times; it was brought to our attention that some parents were sending their child in to KS1/EYFS via the exit point, thus blocking the exit of parents using the one-way system appropriately. Please support us and respect other family members/adults by NOT allowing your child to enter school via this exit point.**
- All year groups will have an allocated arrival and departure time. Please adhere to these times and be punctual.
- Please do not enter the area until your allocated time.
- If your child is late, we will ask that they wait in a designated space, socially distanced, until all bubbles are in.
- Please adhere to the social distance markings when waiting to enter.
- Children should walk to school where at all possible, accompanied by only one adult. We ask that any siblings remain at home, where possible.
- All accompanying adults must wear a face covering when dropping off/collecting a child and/or entering the school premises/site.
- Please do not stand and chat; we ask that you leave promptly and do not gather at the gates or entrance/exit points.
- If you need to speak to a member of staff for longer than is possible when dropping off, please call the office to pass on a message, arrange a call or a meeting, or send a message to the teacher via Seesaw. The office will not be open to visitors, unless essential and by prior appointment. Meetings can be arranged either virtually or socially distanced.
- We will have staggered entrance/exit times to ease congestion. These remain the same as those in the Autumn term, **other than for Y4 who will now enter and exit 5 minutes earlier.**
- Your child's class times of arrival/departure are:

Class	Start time	End time	Arrival/exit point
Reception	8.30am	3.00pm	KS1 gate
Year 1	8.40am	3.10pm	KS1 gate
Year 2	8.50am	3.20pm	KS1 gate
Year 3	8.40am	3.10pm	KS2 gate
Year 4	8.55am	3.25pm	KS2 gate
Year 5	8.50am	3.20pm	KS2 gate
Year 6	8.30am	3.00pm	KS2 gate

- Children will be greeted by their class TA or teacher at the external entrance gate at their allocated time.
- Please support us by not bringing your child in to school any earlier than 5 minutes prior to dropping off unless accompanying a sibling. Where children are allowed to walk to school, please ensure they do not arrive any earlier to school than 5 minutes before the gate is due to be open. **We were aware of some Y6s arriving up to 15/20 minutes prior to their start time during the Autumn term; we ask that you support us in keeping your child safe by ensuring they are not gathering at the entrance for periods of time prior to their allocated start time.**
- All classes will continue to enter their classroom by the external classroom door, via the external pathways.

What your child will need:

- A packed lunch if providing one from home or a school meal can be ordered via the school kitchen in the usual way, paid for on ParentPay, unless your child is eligible for a free school meal.
- A snack can also be sent in, named, in disposable packaging or they can be ordered, as usual, from the school kitchen.
- Children will place these items in their trays or in designated trolleys/boxes for the use of their class only on arrival.
- A small, school book bag can be brought to school. No other bags will be allowed in school.
- No items other than snack and reading record book and/or reading book can be brought in the book bag. No personal tissues, hygiene items or items of stationery are to be brought as these will be provided in school. Children will be given books in school to read and books may be sent home. These will be rotated after use on a 72-hour storage rotation.
- Your child can bring a water bottle, but please ensure this is clearly named. This will be sent home daily in order for you to ensure this appropriately cleaned for the next day.
- They can bring a coat if it is cold or forecast to rain/raining. We encourage children to arrive with a jumper, cardigan or sweatshirt instead if and/or when the weather allows.
- Please make sure your child has sunscreen applied at the start of the day and a named hat only if it is sunny weather or forecast to be hot. We are not able to have items brought to and from school other than those deemed essential and we will not be able to support your child in applying sun cream or store these items in the classroom.

Your child should not bring anything else into school.

- If your child needs to bring medicine to school, please contact the school office. Requests for school to administer medicine should only be made if absolutely essential.

Uniform

- Uniform is to be worn other than on PE days, when children can arrive in weather appropriate PE kits. Your class teacher will inform you on which days your child's class will have PE.

PE

- Children need to arrive in PE kit/Sports clothing on the days they have PE. This needs to be weather appropriate i.e. tracksuit, sweatshirt, hoodie, jogging bottoms and trainers in colder weather or if PE is to take place outdoors. All PE clothing items should be in school uniform colours and follow the uniform policy- no logo'd items or brightly coloured trainers or football shoes/trainers to be worn.
- PE will take place outside where at all possible and suitable i.e. outdoor kit, should be worn. Your class teacher will inform you via SeeSaw which days your child's class will be doing PE. No PE kits to be sent into school.

We are really excited that we will be seeing you all again! We realise that many of our children who are returning may be feeling anxious, nervous or worried. We will be talking about our return with your child/ren in our live sessions in the w/c Monday 1 March. Your teacher will be encouraging your child/ren to share things with them and we welcome any questions, queries or sharing of worries you or your child may have. Please do not hesitate to contact either myself or your child's class teacher; we want this to be a positive return and experience for all of our children.

Welcome back everyone! We missed you!



Best wishes

A handwritten signature in black ink that reads "Nicky Parkinson". The signature is written in a cursive, slightly slanted style.

Nicky Parkinson
Head teacher