



**Careers Policy:**  
**Park Campus Academy**

**Approved by:** PCAC Academy Council July 2022

**Last reviewed:** August 2021

**Next review:** August 2024

# Park Campus Academy Careers Policy

## Aim(s):

Park Campus Academy is committed to giving every student a high quality education through a blended academic and vocational curriculum rooted in high expectations, and to giving our students the opportunity to be the very best they can in all aspects of their lives. This includes offering a comprehensive careers programme that gives our students high quality, independent advice and guidance with regards to careers, further & higher education, and future life choices.

## Careers Leader details:

Our Careers Lead is **Nick Mallett – Assistant Head Teacher**.

You can contact him at [info@parkcampus.org.uk](mailto:info@parkcampus.org.uk)

Our careers plan will next be reviewed: July 2024.

In delivering this careers plan we working to develop a deeper partnership with the **London Enterprise Agency** and our employer partner at **Guys & St Thomas' Hospital Trust**, and we subscribe to the on-line careers analysis and guidance tools supplied by **Unifrog.com** for all our pupils.

## How you can support us:

We welcome support from parents, employers, colleges, further education providers, universities and the wider community. If you think you can help us by, for example:

- giving a talk on a particular career or career path
- offering work experience or mentoring
- participating in a speed networking event,  
then please contact **Nick Mallett** at the address above.

## Gatsby Benchmarks:

The Gatsby Benchmarks are a government-led framework for best practice in careers provision, and we regularly assess our provision and progress against them. They are:

1. A stable careers programme.
2. Learning from career and labour market information.
3. Addressing the needs of each pupil.
4. Linking curriculum learning to careers.
5. Encounters with employers and employees.
6. Experiences of workplaces.
7. Encounters with further and higher education.

**Careers focus for each year group:**

<b>Year Group</b>	<b>Careers foci for the year</b>
<b>9</b>	<i>To be aware of jobs that exist now, in the future and in my local area.</i> <i>To be able to identify my own skills, likes and dislikes, and how these relate to different types of work.</i>
<b>10</b>	<i>To develop a range of employability skills and to be able to demonstrate them.</i> <i>To start to explore options for KS5 study and/or training.</i>
<b>11</b>	<i>To understand a variety of routes into further education and employment.</i> <i>To be able to identify my strengths and weaknesses and develop a personal development.</i>  <b><i>Based on this plan, to start to make informed choices about college</i></b>

## Year 9: Careers Learning Foci

<b>Learning Objectives:</b>	<b>Activities:</b>	<b>Gatsby Benchmark:</b>	<b>When?</b>	<b>Who?</b>
To know my strengths and weaknesses.	Unifrog and introduction to Myers Briggs questionnaire.	2,3,5	1 + 2	RSHE Subject Team
To complete a project on skills and jobs of the future.	Unifrog exploration	2	3	RSHE Subject Team
To learn more about careers options.	Careers Week Assemblies Unifrog activities Tutor Time activities	2,3,5,7	3 + 4	Careers Lead. RSHE Subject Team. L.E.A.N.
To develop study and work habits that will ultimately support longer term study and work.	Adhering to academy policies on punctuality, attendance, presentation and conduct. Assemblies.	3 + 4	Throughout the year.	All teachers and Learning Advisors.
To reflect on and record careers related activities	Discuss activities undertaken and reasons for recording, prior to recording on Unifrog	2 + 3	6	RSHE Subject Team

## Year 10: Careers Learning Foci

<b>Learning Objectives:</b>	<b>Activities:</b>	<b>Gatsby Benchmark:</b>	<b>When?</b>	<b>Who?</b>
To further explore future careers options.	Unifrog and introduction to Myers Briggs questionnaire.	2,3,4	1 + 3	RSHE Subject Team
To start to consider Post-16 options including school, college and apprenticeships	Unifrog exploration	2,3,4,5	2	RSHE Subject Team
To develop leadership and teambuilding skills	Barclays Life Skills lessons Targeted mentoring.	3 + 5	Throughout the year	Careers Lead. RSHE Subject Team. L.E.A.N.
To continue to develop study and work habits that will ultimately support longer term study and work.	Adhering to academy policies on punctuality, attendance, presentation and conduct. Assemblies.	3 + 4	Throughout the year.	All teachers and Learning Advisors.
To reflect on and record careers related activities	Discuss activities undertaken and reasons for recording, prior to recording on Unifrog	2 + 3	6	RSHE Subject Team

## Year 11: Careers Learning Foci

<b>Learning Objectives:</b>	<b>Activities:</b>	<b>Gatsby Benchmark:</b>	<b>When?</b>	<b>Who?</b>
To further explore future careers options	Unifrog introduction and careers questionnaires. Talks from employers. Visits to employers. Careers Week	2,3,4,5,7	1	RSHE Subject Team Transition Co-ordinator. L.E.A.N.
To make considered applications for post-school options.	Information sessions including personal bank accounts. 1:1 interviews and discussions with Transition Advisor. Visits from colleges. Assemblies	2	3,7,8	RSHE Subject Team External college and apprenticeship visits to PCA. Transition Co-ordinator
To develop study and work habits that will ultimately support longer term study and work.	Adhering to academy policies on punctuality, attendance, presentation and conduct. Assemblies.	3 + 4	Throughout the year.	All teachers and Learning Advisors.
To reflect on and record careers related activities	Discuss activities undertaken and reasons for recording, prior to recording on Unifrog.	2 + 3	6	RSHE Subject Team

# Application for Provider Access

## Introduction

This document sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 9-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Nick Mallett, our Careers Lead.

**Telephone:** 020 7504 0542

**Email:** [info@parkcampus.org.uk](mailto:info@parkcampus.org.uk)

### Opportunities for access

The school offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen in the Academy's Careers Policy which can be seen on the school website. Please speak to our Careers Lead to identify the most suitable opportunity for you.

The academy will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The academy will also make available ICT equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Lead so that they can be displayed in the Careers Library of the academy.