

Provider Access Policy Statement

Park Campus Academy



Approved by: Park Campus Academy Council

Date: January 2021

Last reviewed on: January 2021

Next review due by: November 2021

Contents

| | |
|--|---|
| 1. Aims..... | 2 |
| 2. Statutory requirements..... | 2 |
| 3. Student entitlement..... | 2 |
| 4. Management of provider access requests..... | 3 |
| 5. Links to other policies..... | 4 |
| 6. Monitoring arrangements | 4 |

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how Park Campus Academy (PCA) complies with these requirements.

3. Student entitlement

All students in years 8 to 11 at Park Campus Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact **Nick Mallett, Assistant Head Teacher**.

Telephone: (020) 7504 0542

Email: nmallett@parkcampus.org.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

| | Autumn term | Spring term | Summer term |
|---------|---|---|---|
| Year 8 | | Assembly and tutor group opportunities - employability skills | Careers workshop |
| Year 9 | Assembly and tutor group opportunities - employability skills | Networking event with providers and employers | |
| Year 10 | Assembly and tutor group opportunities - employability skills | Networking event with providers and employers | Work experience preparation sessions Work experience |
| Year 11 | Assembly on opportunities at 16+ | Post-16 evening Post-16 taster sessions Apprenticeships – support with applications | |

4.3 Granting and refusing access

A provider wishing to request access should contact Nick Mallett, Assistant Head Teacher (Careers Lead) via the academy contact details given above.

Local providers are invited to key relevant events that are held at Park Campus Academy. When holding a Year 11 parental event we would seek, for example, to invite apprenticeship providers, FE colleges, universities or other relevant groups.

We encourage other providers who are interested in coming into the Academy to contact Nick Mallett to identify the most suitable opportunity.

Park Campus Academy's policy on safeguarding sets out the Academy's approach to allowing providers into the Academy as visitors to talk to our students. At all times we ensure that there are no issues of safeguarding and that our students are always completely safe whilst meeting or speaking to external providers.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy in all cases.

4.5 Premises and facilities

The Academy will make the Sports Hall, Dining Room and various classrooms available for discussions between the provider and students, as appropriate to the activity involved. The Academy will also make available their specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Nick Mallett, Assistant Head Teacher and Careers Lead.

5. Links to other policies

- Child protection and Safeguarding Policy
- Careers Policy
- Teaching and Learning Policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Nick Mallett, Assistant Head Teacher.

This policy will be reviewed by Nick Mallett, Assistant Head Teacher bi-annually. At every review, the policy will be approved by PCAC (the Governors - including the Head of the Academy).