



Careers Department

Provider Access Policy

Approved by Trustees: October 2022

Date for next adoption: October 2025

Parkfield School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 7- 11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Miss L Walton, Careers Co-ordinator*

Telephone: 01202 592530; Email: l.walton@parkfield.bournemouth.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

Key Stage 3 Careers Years 7 & 8

Speakers and events are a blend of online and face to face.

An awareness of possibilities and an understanding of the working world around us is introduced through talks from a variety of employers and educational establishments. PSHE lessons incorporate Careers.

Autumn	Spring	Summer
Assembly speakers from local employers, colleges, sixth form schools, T Level providers and universities.	Assembly speakers from local employers, colleges, sixth form schools, T Level providers and universities.	Assembly speakers from local employers, colleges, sixth form schools, T Level providers and universities

		PSHE Careers, What do I need to succeed? (Yr7) PSHE Careers, What opportunities are out there for me? (Yr8)
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Key Stage 4 Careers Years 9 & 10

Speakers and events are a blend of online and face to face.

Building on the learning and skills gained across KS3, pupils now look towards having the opportunity to complete meaningful work experience and / or volunteering. Parkfield is actively planning for Year 10 to attend work placements across our local borough in June 2023. PSHE lessons incorporate Careers.

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students. Please ensure that you are familiar with this policy.

Autumn	Spring	Summer
Assembly speakers from local employers, colleges, sixth form schools, T Level providers and universities. Launch work experience, Yr10. PSHE Careers, What is the world of work like? (Yr10) PSHE Careers, Which careers might be right for me? (Yr9)	Assembly speakers from local employers, colleges, sixth form schools, T Level providers and universities Careers convention CEIAG Interviews (Y9) Mock interviews	Assembly speakers from local employers, colleges, sixth form schools, T Level providers and universities Work experience June Yr10

Careers Year 11

Autumn	Spring	Summer
<p>Assembly speakers from local employers, colleges, sixth form schools, T Level providers and universities</p> <p>CVs</p> <p>Personal Statements</p> <p>Personal Guidance, CEIAG</p> <p>Interview, Pure Employability</p> <p>College information from speakers</p>	<p>Assembly speakers from local employers, colleges, sixth form schools, T Level providers and universities</p> <p>PSHE Careers, where can I access guidance and support?</p> <p>Exam Revision</p> <p>Careers convention</p> <p>Destination data</p>	<p>Destination data</p>

Premises and facilities

The school will make the multi-purpose hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved *07 October 2022* Governors at Standards

Committee Next review: *06 October 2023*

Signed:

Matt Clarkson

Chair of Governors



Head teacher