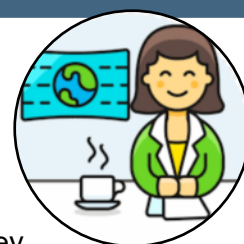




Your weekly guide to careers information, advice and news from Parklands High School

Welcome back to another issue of Career News, with lots of great careers content!

There are conferences, virtual work experience opportunities, courses, webinars, open events and much more.



- Myerscough College have an advice morning on Saturday (16th March) at all of their north west centres - why not check out the college and the vast range of courses they offer?
- Wigan Warriors also have an open evening coming up for anyone interested in signing up for September.
- For any Year 10 or 11 students interested in a STEM career, there is a great event at Runshaw coming up: tour the new STEM campus, meet employers and find out more about T-Levels.
- Medic Mentor have conferences and work experience on offer - vital for any aspiring medics or dentists.
- Lots of virtual work experience opportunities with Young Professionals and some of the top UK employers.
- Advance notice: one of our great local employers will be advertising a vacancy shortly for an admin assistant - perfect for a school leaver wanting to get into a business career. See Miss Berry for more details.
- Work experience booklets are available from the Top Office. These need to be signed by the employer, parent/carer and student before being returned. There are also application forms available for the NHS work experience programme - this was a really popular option last year, so with limited numbers, don't wait too long to get your application in! Finally, I can also offer a very limited number of work experience placements with MPCT, the military preparation academy in Chorley. See Miss Berry for more details of any of these options or email: pberry@parklandsacademy.co.uk
- If any Year 10s missed the Wigan & Leigh assembly about the taster day in July, I will organise a session next week to go through the details. Timetables need to be done over Easter, so keep an eye on the daily bulletin!

Have a great weekend



18th - 22nd March 2024



“My advice to young women thinking of joining up is simple: just go for it. Don’t worry about the opinions of people back home. **You can be anyone and do anything in the Army.**”



MEET CORPORAL GEORGIA LYNCH

Adjutant General's Corps

Corporal Georgia Lynch had always thought about following her grandad into the Army. So at 18, with a place lined up at university, she made a decision to look at other options and found her place in the Army instead. As a member of the Royal Military Police, Georgia has travelled the world and deployed to Germany, Gambia and Kenya.

**SCAN THE QR CODE TO DISCOVER OUR OPPORTUNITIES
AND LEARN ABOUT LIFE IN THE ARMY**



I N S P I R E D

A LEVEL SUBJECT FAIR

TUESDAY, 19TH MARCH
5:00PM - 8:00PM



- 33 A LEVEL SUBJECTS TO CHOOSE FROM
- INSPIRED SIXTH FORM STUDENT EXPERIENCE
- DISCOVER OUR ENRICHMENT OPPORTUNITIES
- **INDEPENDENT SCHOOL OF THE YEAR WINNING CAREERS PROGRAMME**
- STUDENT EXECUTIVE AND LEADERSHIP PROGRAMME



WESTHOLME
INSPIRED SIXTH FORM

Unrivalled Holistic Excellence

REGISTER
TODAY!



SCAN ME

APPRENTICESHIPS LINKED TO MATHS

- AEROSPACE ENGINEER
 - ASSISTANT ACCOUNTANT
 - CHARTERED SURVEYOR
 - CIVIL ENGINEER
 - CLINICAL CODER
 - COMPLIANCE & RISK OFFICER
 - DEBT ADVISER
 - FINANCIAL SERVICES
PROFESSIONAL
 - FIRST OFFICER PILOT
 - INSURANCE PROFESSIONAL
 - PROFESSIONAL ECONOMIST
- AND MANY MORE!**



Interested in apprenticeships, but
not sure what to do next? Take a
look at our 'What Now?' guide...
www.amazingapprenticeships.com

SCAN ME




Amazing
Apprenticeships

HIGHER TECHNICAL QUALIFICATIONS



WEBINAR FOR YEAR 12 AND 13 PARENTS AND CARERS

Wednesday 24th April 6:00-6:30pm

If your child is looking for a post-18 qualification that is flexible, job-focused and an excellent way to progress to a higher/degree apprenticeship, a full degree or a highly-skilled job, join this webinar all about **Higher Technical Qualifications (HTQs)** run by Amazing Apprenticeships on behalf of the Department for Education, especially for parents and carers.

HTQs are:

- Level 4 and 5 qualifications, such as HNCs, HNDs and Foundation Degrees
- Approved against employer-developed standards for specific job roles
- A high quality alternative to traditional routes such as apprenticeships or full-time degrees
- Taken after a level 3 qualification, such as A-levels, T Levels or BTECs or to upskill during your career



Visit <https://tinyurl.com/bp4swx7t> or scan the QR code to register to join the webinar



HTQs webinar for Parents & Carers

We have been asked to help promote a webinar that is running especially for parents and carers, on behalf of the Department for Education.

The webinar on 24th April at 6pm will help parents and carers to understand and explore Higher Technical Qualifications (HTQs) and the opportunities they present.

HIGHER TECHNICAL
QUALIFICATIONS



RUNSHAW COLLEGE



You are invited to our...

STEM & T Level Showcase!

Wednesday **27th** March

6.00pm

Tour our
fantastic
STEM Assured
campus

Be inspired
by our STEM
leaders

Get future
ready with
our STEM
employers



Begin your own **STEM** story with us!

runshaw.ac.uk/stem-showcase



We would love to invite your year 10 and year 11 students, who are interested in STEM related subjects or careers, to our STEM & T LEVEL Showcase on Wednesday 27th March at 6pm!

Come along to hear from leaders in our STEM provision at 6pm, then meet a wide and varied range of employers, see our STEM assured campus and speak to our STEM and T Level Curriculum colleagues.

REGISTER NOW



Myerscough
College & University Centre
INSPIRING EXCELLENCE

School Leavers | University Degrees | Apprenticeships

COURSE ADVICE MORNINGS

Saturday 16th March
Saturday 8th June
Starts 10.00am



CENTRES IN PRESTON, BLACKBURN, LIVERPOOL AND WARRINGTON

There are Myerscough College Course Advice Mornings at each of our Preston, Blackburn, Liverpool and Warrington centres on **Saturday, 16th March 2024**.

Hopefully the events might be of interest to your Year 9s, 10s and 11s, as potential progression routes for some of your pupils. There's additional information at:

<https://www.myerscough.ac.uk/whats-on/>

We've a choice of more than 30 different subjects, covering a wide range of land-based subjects (from Agriculture and Equestrian Studies to Motorsports and Veterinary Nursing.)

There's also a choice of Sports Coaching and Performance routes - across Football, Rugby, Cricket, Golf and Basketball.

There are options at a range of levels within each subject, from bespoke Foundation Learning courses through to Level 3 Diploma suites and dedicated T-Level routes.

Plus Apprenticeship opportunities in most subjects!

Information about transport routes, financial support and accommodation (at our Preston centre) is available here:

<https://www.myerscough.ac.uk/students/>



Myerscough
College & University Centre
INSPIRING EXCELLENCE

APPLY NOW
Applications open for September 2024 entry



TEF 2023
Silver

OUR NEXT COURSE ADVICE MORNING **SATURDAY 16TH MARCH**

INVESTIN

**Are your students looking for a way to
boost their UCAS applications?**

Making the most of your summer is key for Year 11 & 12 students

**Are your students
looking for a way
to boost their UCAS
applications?**



Find testimonials from our alumni below.

Navigating the UCAS application process can be a daunting task for students and having unique experiences to highlight can make a significant difference. Attending one of our programmes is a great way for students to showcase their skills and demonstrate to universities their passion for the subject they have chosen to pursue.

InvestIN is an official activity provider on the UCAS application form, meaning that students can confidently showcase their Summer Experience to UK Universities.

In fact, **78%** of our surveyed alumni who highlighted their InvestIN programme on their applications secured a spot at their **first-choice university!**

[View & Register \(Ages 15-18\)](#)

[View & Register \(Ages 12-14\)](#)

Alumni Success Stories



Samuel attended:

The Young Computer Scientist Summer Experience

He now studies:

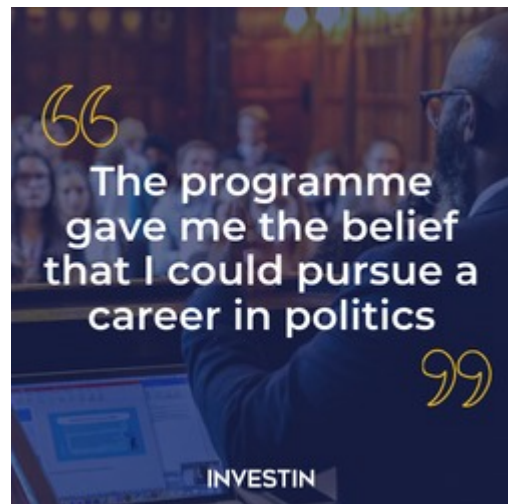
Computer Science at
The University of Cambridge

Johnathon attended:

The Young Political Leader Summer Experience

He now studies:

Politics at University College London



Jocelyn attended:

The Young Engineer Summer Experience

She now studies:

Engineering at the University of Bristol

Reminder: Free Career Webinars

Our free career webinars started this week! Students can join us to gain a snapshot of what it's like to work in their dream profession. Events are run by leading experts and are free to attend.

[View Career Webinars](#)

INSIGHT INTO UNIVERSITY



Thank you to our supporters:



HELP STUDENTS DECIDE WHETHER UNIVERSITY IS THE ROUTE FOR THEM

Insight into University is a comprehensive virtual experience allowing students to explore STEM studies at university and the career opportunities that these subjects lead to. It provides access to information on student life, STEM projects and activities set by leading UK universities and global STEM companies, first year undergraduate lectures, live interactive sessions with academics, admissions tutors, employers and current students.

Whether young people are interested in life sciences, chemistry, biomedical, forensic science, robotics, food science, electronics, engineering, physics, computer science, sustainability, materials science, aerospace, built environment, tech or maths, we have something for them. With specially developed content and live sessions from universities including University of **Cambridge, Sheffield, Lancaster, Abertay, UCL, Oxford, Liverpool, Plymouth, Edinburgh, Birmingham, Warwick, Kingston, Nottingham, Strathclyde**. We will also have some fantastic workshops and careers guidance from organisations such as Innovate UK, GSK, GE, Tech Partnership, Rolls Royce and more.

The unique feature of this course is that students are able to access content from a diverse range of STEM subjects and will be able to tailor a course that suits their interest.

On successful completion of the course, which involves 30 hrs of study, students will receive a Silver Industrial Cadets award and be in a position to make a more informed decision for their UCAS application.



INSIGHT INTO UNIVERSITY



When is it?

The experience will run from **1st July until 23rd August 2024** and can be completed flexibly to fit around other commitments and study at a pace that suits individual circumstances.

Who is it for?

The experience is open to all students age 16+ and is suitable for all abilities, with activities that cover different levels of advanced study.

All students need is a genuine interest in STEM and inquisitiveness about what the future can hold for them and how they can help get themselves there.

How to apply?

Applications open on 4th March 2024. Visit our website <https://www.etrust.org.uk/insight-into-university> or scan the QR code to register your interest!

Cost: £95

Fully funded places are available if cost is a barrier, please indicate your interest on the application form



What our students say

"I've absolutely loved every minute of this course. I found the live sessions in particular very inspiring and informative, and all of the taster lectures were both accessible and challenging. I'm really excited to continue with my STEM studies."

"This course absolutely helped me with my future education and career path. The way I was able to choose which activities or lectures I wanted to complete was undeniably useful as it meant I could tailor a course to suit me. This was a thoroughly enjoyable experience."

"I really enjoyed the course and feel much more confident in applying to university having done it. The live sessions were very interesting and I was blown away by the wide range of choice of sessions."

92% of students felt that the skills and knowledge that they gained from the course will have a positive impact on their future studies and career.

86% of students felt confident or very confident in making their future study and career choices after completing the virtual experience.



KPMG Virtual Work Experience Day! Thursday 4th April 2024, from 10am - 4pm - Apply Now!

We are delighted to announce that applications for KPMG's Virtual Work Experience Day Programme are now open! This virtual work experience will take place during the Easter Holidays on Thursday 4th April from 10am - 4pm, and will be a fantastic opportunity for your students to pick up some incredible experience at a Big 4 Accounting Firm!

Are you interested in kick-starting your career and gaining work-experience with a world-renowned professional services firm? If so, you do not want to miss this opportunity!

Did you know that KPMG is one of the largest professional services companies in the world? With over 227,000 employees across 146 countries, their work spans five major areas of Finance and Personal Services. They Audit some of the UK's biggest companies and their people in Consulting, Deal Advisory, Tax, Law, and Technology. With clients from the smallest of start-ups to international mega corporations across every industry imaginable. One of the 'Big 4', KPMG are one of the places to be when working in the world of business and accounting!

KPMG are hosting a work-experience day on Thursday 4th April from 10am - 4pm in the Easter Holidays and we would love for you to attend. During the day, you will have the opportunity to learn key employability skills, such as how to communicate your message and build your personal brand, you will also have the chance to meet KPMG colleagues to hear about their career journeys and even complete a business pitch challenge!

If you are unsure what you want to do when you finish school, college or university and you would like to explore more options, then this work experience event is perfect for you. The KPMG Student recruitment team will also explain the different career paths into their firm and how you can gain a leg up into their prestigious company.

This work-experience day is a fantastic opportunity for you to gain valuable insights into the world of work and build your professional network, not to mention a great addition to your CV. Plus, you can join us from anywhere in the country, as the event will be held on Zoom. You will also get a professional reference for your CV's as well as a certificate of completion at the end of the day. This goes a very long way for your own personal career development and prospective opportunities.

So, what are you waiting for? Sign up today and take the first step towards your future career with KPMG!

Registration Link:

<https://www.surveymonkey.com/r/3T68P5M>

The background of the poster features a modern office interior with silhouettes of people working at desks with laptops. The scene is overlaid with a complex network of glowing blue and orange lines, suggesting a digital or virtual environment. The overall color palette is dark blue with vibrant orange and yellow highlights from the network lines and office lights.

KPMG

VIRTUAL WORK

EXPERIENCE

THURSDAY 4TH APRIL | 10AM - 4PM

The background of this section shows a group of young professionals in a meeting or collaborative work environment. They are wearing business casual attire, and the scene is dimly lit with a blue tint, emphasizing a professional yet approachable atmosphere.

YOUNG

PROFESSIONALS



Apprenticeships

Are you thinking about your future career and are unsure what route is best to take? Whether you're furthering your education or making a career change, an apprenticeship at HS2 could be right for you.

HS2 Ltd launched its first apprenticeships in 2017, welcoming 25 apprentices on a two year programme across three disciplines. Due to the programme's success, we have continued to recruit apprentices each year and have now seen 133 apprentices joining across 19 schemes including Project Management, IT, Cyber Security and Business Administration. Over the lifecycle of the project, at least 2,000 apprenticeships will be created across HS2 Ltd and its supply chain, covering a wide range of disciplines and specialisms.

HS2 is now at a critical stage in the project entering into the development of state-of-the-art rail systems, which will allow passengers to enjoy reliable intercity train services. As an apprentice you will work alongside industry professionals, have real influence on projects and gain valuable experience and qualifications on this once in a lifetime project.

There has never been a more exciting time to jump onboard.

Apply now

HS2

APPRENTICESHIPS LINKED TO TECHNOLOGY

- ARCHITECT
 - BLACKSMITH
 - BOATBUILDER
 - CARPENTRY & JOINERY
 - CONSTRUCTION QUANTITY SURVEYOR
 - FASHION STUDIO ASSISTANT
 - LIGHTNING PROTECTION OPERATIVE
 - ROBOTICS ENGINEER
 - SPACE ENGINEERING TECHNICIAN
 - STONEMASON
- AND MANY MORE!**



Interested in apprenticeships, but not sure what to do next? Take a look at our 'What Now?' guide...
www.amazingapprenticeships.com

SCAN ME




Amazing
Apprenticeships



Easter STEM Work Experience with Spectris PLC - Wednesday, 3rd of April from 9am - 3:30pm

Apply Today!

We have an unbelievable upcoming STEM Virtual Work Experience Day for your students during the Easter Holidays with Spectris, Malvern Panalytical, HBK and Servomex, on Wednesday 3rd April 2024 from 9:30am

Are you interested in pursuing a career in engineering, science, or anything to do with STEM? Would you like to gain some rare and invaluable work experience with multiple global FTSE companies? If so, we have the perfect opportunity for you!

We are excited to announce that on Wednesday, 3rd of April from 9am - 3:30pm, we will be hosting a virtual work experience day with Spectris, Malvern Panalytical, HBK and Servomex! Spectris are a FTSE company and own all the other science and engineering-based companies mentioned above. Collectively they operate in over 30 countries, employ over 7,500 people globally, and have generated a revenue of over a billion pounds as of 2024! Each of the companies Spectris owns specialises in a very specific areas of science and engineering and during this work experience day you will get the opportunity to take part in workshops and network with each of their companies.

Participating in an event such as this will not only allow you to learn more about industry, but it will also give you a unique opportunity to gain valuable experience that will be beneficial for adding value to your CV and LinkedIn profile. This will show employers (including Spectris) that you are proactive and looking to develop your skillset before entering the workplace, which can help you to be recognised as an ambitious and motivated individual as well as allowing you to stand out from other students.

Please sign up for this incredible opportunity, by using the registration link below. After the event you will receive a certificate that you can use on your CV's and any job applications that you make.

Registration Link:

<https://www.surveymonkey.com/r/VCP9NZS>

SCIENCE, ENGINEERING & IT WORK EXPERIENCE



spectris



Malvern
Panalytical
a spectris company

HBK



HOTTINGER
BRÜEL & KJÆR

SERVOMEX 
a spectris company

3 R D A P R I L | 9 A M - 3 : 3 0 P M

YOUNG PROFESSIONALS



“If you’re thinking of joining the Army, embrace the challenges as well as the opportunities. Build your **resilience**, seek out **mentorships**, and remember the importance of **friendship**.”



MEET STAFF SERGEANT TANYA PARRY

Royal Artillery

Growing up with her father in the Army, Staff Sergeant Tanya Parry dreamed of signing up herself. So she took her first steps at 15 by joining the Queen’s Royal Hussars cadets, and at 17 she joined the Army Reserves. Today, she’s our first female Watchkeeper Pilot, and on her way to Captaincy.

SCAN THE QR CODE TO DISCOVER OUR OPPORTUNITIES
AND LEARN ABOUT LIFE IN THE ARMY



WIGAN WARRIORS COLLEGE **OPEN EVENING**

RECRUITMENT FOR SEPTEMBER 2024

**TUESDAY 19th MARCH
AT ROBIN PARK ARENA
4.00PM - 8.00PM**

(APPOINTMENT TIME REQUIRED)

BOOK YOUR APPOINTMENT

education@wiganwarriors.com | 01942 762888





Parklands High School becomes one of the first OxBright Partner Schools!

Parklands High School has become one of the first schools to become an OxBright Partner School. Miss Berry has arranged for the school to join a select number of schools around the world.

OxBright's mission is to inspire students to succeed, find their purpose and make a difference in the world, and they partner with leading schools who share those values. You can find out more about their popular research internships and resources on their website here: <https://www.oxbright.org/>

As an OxBright Partner School, Parklands High School students can now benefit from:

- A unique 15% discount on OxBright programmes with the code PARKLANDS-15
- Access for disadvantaged students to their scholarship programme, OxBright Scholars
- University and careers webinars for students and parents
- Access to the free OxBright Career Test (<https://www.oxbright.org/resources/career-test/>), a hyper-personalised career exploration tool for students aged 15-18

Parklands High School's commitment to excellence, multi-cultural inclusion, and ambition makes this partnership a wonderful fit, and OxBright looks forward to supporting Parklands High School students with their university and career exploration.

If you have any questions about OxBright, you can speak with Miss Berry or contact the OxBright team.



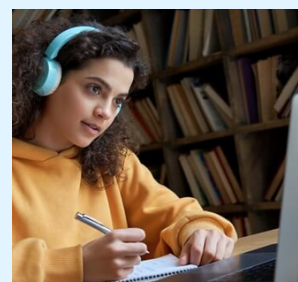
Help your students get the edge for their future



**Oxford Summer
Schools**
for 12-18 year olds



**Online
Internships**
for 15-18 year olds



Online Courses
for 12-18 year olds

www.oxbright.org
hello@oxbright.org



Student Scholarship Opportunities

What programmes do OxBright offer?

At [OxBright](#), we run transformative online Courses and Internships in a range of academic subjects, as well as a thriving scholarship programme for students from less advantaged backgrounds.

Our sister organisation, the [Oxford Scholastica Academy](#), runs in-person summer programmes, combining university-style teaching with academic challenges, Masterclasses, and cultural adventures.

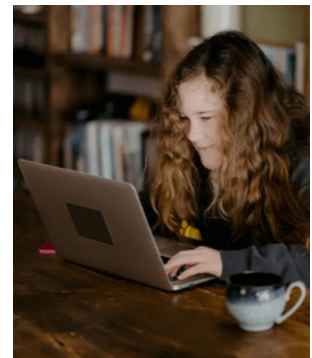
Your students get 15% off these programmes using the code: PARKLANDS-15

Online Courses

Our live [Online Courses](#) offer students aged 12-18 the unique opportunity to get a head start on their futures. They'll study in live online sessions with an expert tutor and be part of a small group of future-focused students from around the world.

At the end of your online course, they'll receive a Certificate and a personalised Letter of Recommendation to put them on the path to future success.

Students can watch our introduction video to Online Courses [here](#).



Internships



During our [Online Internships](#), students aged 15-18 will work on a real-life project in a subject of their interest, gain valuable experience for university and job applications, and get more clarity about their future direction.

At the end of their online internship, they'll receive a Certificate, a personalised Letter of Recommendation, and work samples for their portfolio.

Students can watch our introduction video to Online Internships [here](#).

Oxford Scholastica Academy Summer School

Based in the famous university city of Oxford, our summer school runs courses for two age groups: 12-14 and 15-18. Our [Oxford Summer Courses](#) give students from around the world the opportunity to explore a subject of interest in a small-class setting with tutorial-style teaching.

By attending our summer programme, they'll get to experience the history, culture, and architecture of the city while studying on one of our transformational, future-focused courses.

Students can watch our introduction video to Oxford Summer Courses [here](#).



Subject-specific resources

Ultimate Guides

Our Ultimate Guides are essential for students thinking about studying Law, Medicine, or Psychology. Penned by current students and graduates, they're jam-packed full of all the advice your students will need to get into university.

The Ultimate Guide to Studying Law

- How to choose a Law course and university
- Gaining legal work experience
- Law applications, including personal statements, the LNAT, and interviews
- A Day in the Life of an Oxford Law student
- Career options with a Law degree

Students can download our Ultimate Guide to Studying Law [here](#).



The Ultimate Guide to Studying Medicine

- Choosing a Med School and different course structures
- Finding medical work experience and placements
- Writing your personal statement
- Entrance exams and interviews
- Getting the grades

Students can download our Ultimate Guide to Studying Medicine [here](#).

The Ultimate Guide to Studying Psychology

- How to choose your degree and university
- Securing relevant work experience
- The UCAS process and how to write your personal statement
- Entrance exams and interviews
- Getting the grades

Students can download our Ultimate Guide to Studying Psychology [here](#).



We'll soon be releasing our **Ultimate Guide to Studying Engineering**, and our **Ultimate Guide to UCAS Changes**.

If there's another subject that you'd like to see an Ultimate Guide in, let us know by emailing schools@oxbright.org.

Work experience is a crucial aspect of a student's journey into a medical career. Not only is it beneficial to observe doctors or dentists in action but what sets someone apart is truly understanding their roles, decision-making processes, and the dynamics of working within a multidisciplinary team.

I'm excited to share the new rotation of our Virtual Work Experience (WEX) is now available. This month, your students have the opportunity to delve into Obstetrics & Gynaecology or Paediatric & Dental Surgery, gaining invaluable insights into these specialised fields. The medical programme spans over 6 months, while the dental is 4 months, offering a wide range of specialties for them to explore.

More details can be found here:

<https://medicmentor.org/university-hospitals-birmingham-trust-virtual-work-experience/>

To ensure your students don't miss out on this fantastic opportunity, they need to attend our upcoming Get Into Medicine or Get Into Dentistry conference, granting them IMMEDIATE ACCESS to the Virtual Work Experience programmes.

Students and parents can register for free at these links:

Medical: <https://airtable.com/appgXnyzN5ZD9lw6/shry7MZYtt3MGPjvO>

Dental: <https://airtable.com/appgXnyzN5ZD9lw6/shrBuiR7SBAC19kE>

If your students haven't attended a Get Into Conference but would like to join the Virtual Work Experience, they can sign up for the next upcoming conferences on these dates:

For aspiring Doctors: FREE LIVE VIRTUAL Get Into Medicine conference dates:

- **Sunday 17th March from 9:30am - 3:30pm**
- **Sunday 24th March from 9:30am - 3:30pm**

For aspiring Dentists: FREE LIVE VIRTUAL Get Into Dentistry conference date:

- **Saturday 23rd March from 9:30am - 3:30pm**

Throughout these conferences, students will have the opportunity to interact directly with doctors, dentists, and medical and dental students. They'll gain critical information on deciding if a career in dentistry or medicine is for them and how to make a competitive application to study at university.

Students aged 14 - 18 are invited to attend with a parent or guardian, equipped with a working camera and microphone.

Medical Registration Link: <https://airtable.com/appgXnyzN5ZD9lw6/shry7MZYtt3MGPjvO>

Dental Registration Link: <https://airtable.com/appgXnyzN5ZD9lw6/shrBuiR7SBAC19kE>



ALLIED
HEALTHCARE
MENTOR



VIRTUAL NHS HEALTHCARE CAREERS **WORK EXPERIENCE PROGRAMME**

- Nursing
- Midwifery
- Paramedicine
- Physiotherapy
- Occupational Therapy
- Dietetics
- Radiography
- Podiatry
- Speech and Language Therapy
- Pharmacy
- Osteopath
- Prosthetics and Orthotics

WWW.ALLIEDHEALTHMENTOR.ORG



ALLIED
HEALTHCARE
MENTOR



CAREER *of the* WEEK

Hotel manager

Hotel managers rely on their excellent people skills and calm, professional and approachable manner when managing the daily operations of a hotel.

As a hotel manager, you'll be commercially accountable for budgeting and financial management and will need to plan, organise and direct all hotel services, including front-of-house (reception, concierge, and reservations), food and beverage operations and housekeeping.

In larger hotels, you'll often have a specific remit, such as guest services, accounting or marketing, and your role will form part of a general management team.

Responsibilities

As a hotel manager, you'll need to:

- plan and organise accommodation, catering and other hotel services
- promote and market the business
- manage budgets and financial plans and control expenditure
- maintain statistical and financial records
- set and achieve sales and profit targets
- analyse sales figures and devise market and revenue management strategies
- recruit, train and monitor staff
- plan work schedules for individuals and teams
- meet and greet customers
- deal with customer complaints and comments
- address problems and troubleshoot accordingly
- ensure events and conferences run smoothly
- supervise maintenance, supplies, renovations and furnishings
- deal with contractors and suppliers
- ensure security is effective
- carry out inspections of property and services
- ensure compliance with licensing laws, health and safety and other statutory regulations

Salary

Starting salaries for assistant general managers range from £20,000 to £40,000.

If you manage a small hotel or are the deputy manager of a larger hotel, you can expect a salary in the region of £25,000 to £50,000.

As a general manager, you'll typically earn around £50,000 to £60,000, though there is the potential for significantly higher earnings in prestigious hotels in London or other major cities abroad.



[Find out more here](#)