



CEIAG PLAN

September 2019 - July 2020

Parklands High School

| Month | Activity and Date | Details | Purpose | Staff/ support |
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| Sept 19 | Weekly COTW | Career of the week published on the website | To build a comprehensive list of jobs/careers | PB |
| Ongoing | Interviews with Year 11 | One to one interviews, PP/SEN initially | To ensure that everyone has a one to one interview to discuss their career plans | PB |
| Ongoing | Group interviews with Year 10 | Small group chats with Y10 about career ideas | To ensure targeted support in Year 11 | PB |
| Sept 19 | Aspirations assembly 17.09.19 | Y11 assembly with Jay Brittles LLS | To show that everyone can achieve and dream big in any field | PB |
| Sept 19 | CEIAG/EA/EC meeting 30.09.19 | Meeting of the new EC and new EA | To discuss plans for the coming year | PB |
| Oct 19 | Introduction to W&L College 01.10.19 | Year 11 assembly to go through the various options: A Level, Vocational, Apprenticeship | To ensure that pupils know the various routes post 16 and the entry requirements | PB |
| Oct 19 | CNC lunchtime drop in 09.10.19 | Drop in session for Y10/11 from Cardinal Newman College, highlighting choices and options | Ensuring that each college has equal priority for students post 16 | PB |
| Oct 19 | W&L lunchtime drop in 10.10.19 | Drop in session for W&L College, enabling students to ask questions following assembly | Follow up queries following the assembly and chance to complete application forms | PB |
| Oct 19 | Introduction to Runshaw assembly, 14.10.19 | Year 11 assembly showing students the various options available at Runshaw College | Explanation of routes/options, entry requirements, applications | PB/SB |
| Oct 19 | STEM assembly, 15.10.19 | M McAvoy presented STEM options to Year 11 | Encouraging students to consider careers | MM/JG |

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| | | | within STEM | |
| Oct 19 | Lunchtime drop in from Runshaw, 16.10.19 | Drop in session to follow up from assembly | Enabling students to ask questions, explore options post 16 | PB |
| Oct 19 | Careers Leader meeting, 17.10.19 | Networking meeting at Ashton Community High, with Preston area careers leaders | STEM CPD session, plus presentations on WEX - possibility to drop CE next year | PB |
| Oct 19 | Meeting at Town Hall with Mayor's PA, 17.10.19 | Meeting to talk about a future project with R Taffs, R Walker (Y9) and the Mayor's PA and assistants | To explore the possibility of undertaking a major project involving students (STEM/Eco) | PB |
| Nov 19 | Year 10 WEX launch assembly, 04.11.19 | Launch of WEX week by Dean Maxfield from Changing Education | To encourage students to start WEX preparations early | PB/SB |
| Nov 19 | Preston's College lunchtime drop in, 06.11.19 | Drop in session for Preston's College, to enable students to ask questions | Exploration of various options post 16: vocational, A Level extra, apprenticeships | PB |
| Nov 19 | Meeting with new EA, 07.11.19 | Update to Tracker with new EA, Liz Bacon, plus planning meeting for CEIAG activities | Ensuring all activities are uploaded to Tracker | PB |
| Nov 19 | Elevate session on interview techniques, 12.11.19 | Presentation re: interview techniques and typical questions for Y11 mock interview day | Good and bad scripts for students to appreciate the types of questions they maybe asked | Elevate staff/PB |
| Nov 19 | 'Surprising Science' Y10 at Runshaw, 12.11.19 | Five Y10 boys on a science masterclass experience at Runshaw College | Raising Boys Achievement - exposing them to A Level standard science classes | MH/PB |
| Nov 19 | Chorley Schools CEIAG meeting, 14.11.19 | Networking meeting with Chorley schools careers leaders, hosted by Parklands/Liz Bacon | Sharing best practice, networking | PB/LB |
| Nov 19 | Y11 Mock Interview Day, 19.11.19 | Each Y11 to have an interview with an employer and a debrief session with college staff | Enabling students to have a go at interviews and get valuable feedback from experts | PB |
| Nov 19 | Y7 Respect Day, Careers & Finance, 29.11.19 | Year 7 will take part in four sessions: finance, Build a Bridge, Jobs of the Future and Who am I? | Introduction to careers and pathways | PB/SH |
| Dec 19 | W&L lunchtime drop in session, 05.12.19 | Encouraging students to complete application forms for college/apprenticeships | Advice session and help with application forms | PB |
| Dec 19 | Y8 STEM Day at Runshaw, 13.12.19 | Fifteen Y8 students attend a STEM discovery event at Runshaw | Aimed at demonstrating the breadth of careers within STEM and breaking down stereotypes | PB/MM |

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| Dec 19 | EWF Steering Group meeting, 16.12.19 | Sceptre House - schools on steering committee, explaining what is needed (Gatsby, etc) | To ensure that industry understands school requirements and vice versa | PB |
| Dec 19 | Year 10 group interviews throughout December | Group interviews with Y10, talking about choices, Indigo, WEX, taster days | Finding out at what stage students are currently: WEX ready? Ideas of careers | PB |
| Dec 19 | RAF talk, 13.12.19 | Sgt Mick Hill from the RAF to talk to selected students about careers/pathways | Presentation and one to one interviews/chat with Sgt Hill | PB/SB |

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| Jan 20 | Assembly with Mark Bromilow, 07.01.20 | Ex student talking to Y11 about his career and past experiences: Marines, bodyguard, strongman | Showing students that you can achieve no matter where you start from | PB |
| Jan 20 | Ongoing - Elevate Y11 | A careers based section within each Year 11 Elevate session | Covering Indigo, A Levels, Support, Timetable, Apprenticeships | PB |
| Jan 20 | NCS assembly, 09.01.20 | Year 11 introduction to NCS | Enabling students to sign up for NCS | PB |
| Jan 20 | NCS Lunchtime drop in, 9/1 | Drop-in/Q&A/sign-up following assembly | Students could ask further questions | PB |
| Jan 20 | W&L Masterclass, 13.01.20 | Vets in Training - practical masterclass session | Students take part in advanced level study | MH |
| Jan 20 | Runshaw assembly, 13.01.20 | Explain the process of online applications and the interviews. Importance of choices. | Ensure everyone has a Plan B option. | PB |
| Jan 20 | Mock GCSE Results, 14.01.20 | Replicating GCSE results day. Are the results good enough for the post-16 options chosen? | To remind students that they need to keep up the momentum to succeed. | GA/SLT |
| Jan 20 | Year 7 assembly, 20.01.20 | Introducing Indigo - careers program | Basic look at the features of Indigo | PB/SB |
| Jan 20 | Runshaw Masterclass, 21.01 | Krypton Factor science competition: STEM day | Students take part in advanced level study | MH/PB |
| Jan 20 | Year 11 assembly, 21.01.20 | Jess from Future-U talking about university life | Pros and cons of university | PB/SB |
| Jan 20 | Meetings, 20 & 21.01.20 | Dan Gosling (Careers Link governor) and Lisa Brady (school sponsor) re: WEX/careers | Updates on careers planning and WEX | PB |
| Jan 20 | Year 11 interviews, 24.01.20 | Year 11 interviews with Steve Holloway of The Key (funded by Children in Need, and our ex-Connexions worker) | Steve will spend time with Year 11s who need more attention - repeat interviews. He has a vast knowledge of all the support available. | PB/SH |

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| | | Fridays only, 9-12 ongoing | | |
| Jan 20 | Year 11 speaker, 24.01.20 | Mohammed Amin MBE to talk to RE classes about Christianity/Islam and British life during his career with PwC. | Speakers for Schools. Former Partner at PwC and Co-Chair of the Muslim Jewish Forum of Greater Manchester. | PB/SR |
| Jan 20 | PDSA day, 28.01.20 | PDSA pet first aid and careers in animal care (PP) | Options to talk about careers in animal care | SM/PB |
| Jan 20 | W&L interviews, 31.01.20 | Year 11 will be interviewed in school by W&L staff | Experience of an interview and feedback | PB |
| Feb 20 | CEIAG meeting, 03.02.20 | Networking meeting at Bishop Rawstorne, sharing best practice | Agenda from Liz Bacon | PB |
| Feb 20 | Y8 assembly, 06.02.20 | Introduction to Indigo | Brief intro to Indigo, careers program | PB/SB |
| Feb 20 | Laura Leyland EA, 06.02.20 | Laura is our EA and will support with soft skills | Meeting to discuss plans for 2020 | PB |
| Feb 20 | Y9/10 science visit to Runshaw, 06.02.20 | Forensic Psychology Profiling workshop at Runshaw College | Introduction to careers in this scientific area plus familiarisation with the college | MH/PB |
| Feb 20 | Adrian Wood, Y11 assembly, 04.02.20 | Adrian runs a mortgage company and is keen to impart financial advice to young people to prevent debt and future problems | First part of a financial advice talk, covering debt, credit, interest, etc. | PB |
| Feb 20 | Alliance Learning Y11 apprenticeship workshop 04.02.20 | James from Alliance Learning will present an apprenticeship advice and registration session, covering CVs, applications, interviews | To give students the best chance of success with apprenticeships | PB |
| Feb 20 | NowSkills Y11 digital apprenticeship advice 04.02 | Nathalie from NowSkills will talk about IT and digital apprenticeships, alongside Alliance. | Enabling students to access opportunities and apply for vacancies | PB |
| Feb 20 | National Apprenticeship Week, 3-7 Feb 2020 | A series of short films and activities to be shown in form | Introducing apprenticeships to all year groups and dispelling myths | PB |
| Feb 20 | Meeting with Lee Nelson, 11.02.20 | BAE Systems employee, Q&A session on apprenticeships, interview tips | To help with the application process for Year 11s | PB |
| Feb 20 | Awards Ceremony, 24.02.20 | Visit to London for awards ceremony with NEBOSH/RoSPA (Year 9 students) | Safety videos: presenting on what we have achieved in the field of H&S | PB |

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| Feb 20 | Year 11 assembly, 25.02.20 | Motivational assembly from Gill Cahill | Ensuring Year 11s achieve their potential | PB |
| Feb 20 | Digital Hub visit, 27.02.20 | Year 8 visit to Strawberry Fields digital hub | Meeting employers, Q&A, interactive event | PB |
| Feb 20 | Flipped Fridays form - ongoing | From Feb h/t, careers ambassadors to be in a Flipped Friday form with PB/SB | Ensure that careers ambassadors are engaged in positive and meaningful activities | PB/SB |
| Mar 20 | W&L interviews, 02.03.20 | Second round of interviews with W&L for Y11 | Ensuring that all Y11s have a place at college | PB |
| Mar 20 | Respect Day Y8, 03.03.20 | Careers and Options - various sessions for Year 8 | Involving Learning Ambassadors | |
| Mar 20 | Careers Fair, 06.03.20 | Careers Fair for Y9, 10 and 11 | Featuring many employers, colleges, apprenticeship providers and universities | PB |
| Mar 20 | Year 9 assembly, 12.03.20 | Introduction to Indigo assembly | Brief intro to Indigo, careers program | PB/SB |
| Mar 20 | Visit to Big Bang Science Fair, Y9 12.03.20 | Interested students are invited to attend the Big Bang Science Fair in Birmingham | Insight into careers in science, meeting industry professionals | MH |
| Mar 20 | Hackathon Y7/8 | Chorley Council led coding competition for Y7/8, competing against other schools | Meeting industry professionals, finding out about IT based careers and having fun! | AM |
| Mar 20 | Runshaw interviews, 16 and 17.03.20 | Majority of Year 11 will be interviewed by Runshaw staff, even if only as a Plan B | Further practice with interview techniques and feedback | PB |
| Mar 20 | Preston's College interviews, 23.03.20 | Students interviewed by Preston staff (these are just those who could not attend the evenings) | To ensure that everyone is interviewed even if they can't get there in the evenings | PB |
| Mar 20 | Y11 Student Finance assembly, 24.03.20 | Adrian Wood will present Part 2 of his finance talk, covering student loans, apprenticeships, etc. | Ensuring students have the correct information to make an informed choice about uni/apprenticeships, amongst other things | PB |
| Mar 20 | Industry Day at Eric Wright Group HO, 26.03.20 | 8 x Year 10/11 students spend the day at EW, meeting staff, having interviews, CV tips | Fantastic opportunity to see what careers are available in the construction industry | PB |
| Apr 20 | Safety Event at Preston's College, 24.04.20 | Year 9 students lead on safety to young employees and apprentices from around UK | Follow up to the safety work done by PSG and the awards from SGUK | PB/RT |
| July 20 | Work Experience Week, 13-17.07.20 | Year 10 out on work experience for the week | | PB |

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