



CEIAG PLAN

September 2020 - July 2021

Parklands High School

Month	Activity and Date	Details	Purpose	Staff/ support
Sept 20	Weekly COTW	Career of the week published on the website, advertised on Facebook and parent bulletin, along with a physical display outside careers office.	To build a comprehensive list of jobs/careers and to get students thinking about what they could do.	PB
Ongoing	Parent/Parklands bulletin	Weekly bulletin sent to parents throughout the summer term and ongoing.	Strong careers presence - advertisement of open events, careers fairs, work experience opportunities, apprenticeship vacancies and much more.	PB
Ongoing	Interviews with Year 11	One to one interviews, PP/SEN initially. Students complete a pre-interview questionnaire. Each student will have an action plan plus useful information about colleges/apprenticeships to take away.	To ensure that everyone has a one to one interview to discuss their career plans in detail. This helps to iron out issues at the college/apprenticeship application stage and allows students to explore options in depth.	PB
Ongoing	Group interviews with Year 10	Small group chats with Y10 about career ideas	To ensure targeted support in Year 11	PB
Sept 20	Setting the Scene assembly Year 11, with JG/GA	Y11 assembly discussing the need to apply to colleges, attend interviews and possible GCSE scenarios that might be in place in 2021.	To ensure that everyone in Year 11 is aware of the role of Careers Leader and why they need to attend interviews/visit colleges, etc.	JG/GA
Sept 20	CEIAG/EA/EC meeting 30.09.19	Meeting of the new EC and new EA	To discuss plans for the coming year	PB
Sept 20	Meeting of Careers Leader with Careers Support	Initial meeting to plan activities and items for further discussion with CLs	To ensure that students get maximum value out of a shortened year.	PB/SB

Sept 20	Level 6 CEIAG	Careers Leader to attend a Zoom induction meeting for the Level 6 CEIAG qualification	Meeting skills coaches and additional students on the course. Networking and skills sharing.	PB
Sept 20	Launch of Medic Mentors	Medic Mentors aims to support students set on a career in medicine, dentistry or veterinary. Conferences/forums and WEX opportunities.	Students get to meet professionals and other students in order to improve their chances of successful application to med school	PB/Medic Mentors
Oct 20	Year 11 assembly with Runshaw College	Explanation of the application process for 2021 entry	Students given prospectuses and advice on completing applications	PB
Oct 20	Meeting of ECs/EAs	Discussion around possible support for students from industry mentors	Industry partners working towards workplace shadowing and insight days for students	PB
Oct 20	Teams meeting with R Taffs and Ribblesdale High	Planning for safety committee within schools, run by students, in order to further safety knowledge. Partnership formed with other high schools and industry mentors	Well informed students become safe and successful employees. Once school is back to normal, safety group will be launched	PB
Nov 20	T Level presentation to Year 11 during Elevate	T Levels are the latest innovation from the government and will eventually replace the L3 BTEC option.	Students need to be aware of the various options: A Levels, BTECs and T Levels, and the differences and requirements.	
Nov 20	Lunchtime drop in session for Year 11 - careers advice	A21 is the drop in centre for Careers Advice during lunchtimes for Year 11 - no appts necessary	Due to crossover not being allowed, A21 is in Year 11 zone.	PB
Nov 20	Wigan & Leigh assembly to Year 11 - virtual	Wigan & Leigh assembly during Elevate session, explaining the various pathways and advice on completing applications	Ensuring the students have a wide range of options to choose from in order to make the best choices possible	PB
Ongoing	Elevate sessions - Year 11	A different topic each week covered during Elevate sessions, including apprenticeships, interviews, CV writing, next steps ...	To ensure that Year 11s are given vital advice and information, despite challenging circumstances.	PB
Ongoing	Partnerships launched with various organisations	Oxford Scholastica Academy, STEM Industry mentors, Allied Health Professionals, etc	Students benefit from reduced (or free) places on conferences and internships, work experience programs and employer mentoring	PB
Dec 20	Lunchtime drop in session for Year 11 - careers advice	A21 is the drop in centre for Careers Advice during lunchtimes for Year 11 - no appts necessary	Due to crossover not being allowed, A21 is in Year 11 zone.	PB

Jan 21 ongoing	Google Meet interviews	Interviews conducted via Google Meet with Year 11 students	'Face to face' interviews are a vital part of the careers programme at Parklands	PB
Feb 21	GT Scholars introduced	GT Scholars is a partnership we have entered, in order to take advantage of their network of large employers. First event is an online careers day. Employer mentoring is in the pipeline.	Students can meet with employers and ask vital questions about careers and qualifications	PB
Ongoing	College interviews - Year 11	Interviews have taken place for a number of colleges, both in person and virtually or via telephone. These will continue right up until the end of the summer term	To ensure that no-one is disadvantaged due to lack of technology or for safety reasons, there is a flexible deadline for college applications this year	
Ongoing	Google Classroom gets a careers area for each year!	Each year group now has a dedicated careers area on Classroom. This was launched just before the return to school and features events, competitions, videos and lots more.	Starting with the launch of Indigo for Year 7 and then the gradual rollout to all year groups, the careers areas seem a logical place for students of any age to find careers help and support.	PB/SB
Ongoing	Lunchtime drop ins for Y11	Drop ins will continue in A21 until such time as restrictions are lifted	Ideal opportunity for a catch up and advice on CVs, apprenticeship applications and so on	PB
Ongoing	Virtual work experience opportunities	A large number of companies/organisations have created and refined their virtual work experience offers, most of which can be completed at any time	All these opportunities improve so called 'soft skills' that employers are so keen on - particularly initiative and attitude.	PB
Ongoing	Possible 'live' work experience opportunities	Keep an eye on the bulletin/emails for details of any real life WEX opportunities - there are some planned for summer (depending on restrictions being lifted)	A real life work experience placement will really set students apart when it comes to interviews and jobs in the future.	PB
Ongoing	Launch of START Lancashire	START Lancashire is a bespoke careers package that focuses solely on our area, with local employers offering opportunities and support	Students will be given access to START Lancashire following the official launch (hopefully mid April)	PB
Summer term	Taster days at various colleges for Year 10	Depending on the govt restrictions, taster days at college may be online again, but have been massively improved from last year! Fingers crossed, they may be in person though ...	It is vital that students get a feel for a college, whether online or in person, so they make the best choice for them.	PB

Summer term	Chorley and South Ribble careers fair/speed networking	The Chorley and South Ribble Careers Hub has a massive event planned for the summer term - a virtual careers fair with opportunities to ask questions to a wide range of employers and businesses - details tbc soon!	Ideal for all students from Year 7 to 11, so they can see the broad scope of careers and jobs on offer in the local area and beyond. They can ask questions and explore a day in the life of a professional	PB
