



Dear Parent/Carer

The use of ICT including the computers, internet, email, mobile phones and other handheld devices has become a crucial part of learning at Parklands High School, and we want all pupils to be safe and responsible while using these valuable resources.

Pupils are expected to discuss this agreement with their parent/carer and then to sign and follow the terms of the agreement. Any concerns or explanations can be discussed with the Headteacher or the Network Manager.

## Pupil Acceptable Use Policy Agreement

### Agreement

- I understand that school ICT systems, including all computers and mobile devices, are primarily intended for educational use only.
- I will not access any other user's accounts or log on as anyone other than myself.
- I will respect the privacy and ownership of other's work, and will not access any other user's files without the owner's permission.
- I will not attempt to install programs of any type on the network.
- I am responsible for ALL files in my user area.
- I will not attempt to change the configuration of any computer systems or mobile devices.
- I will only use my school email address for school related communication.
- I will leave school ICT equipment in good condition, reporting any faults to the class teacher.
- I will not share my own or other people's personal information such as name, phone number, or address details unless directly related to school business.
- I will not take images of members of the school community unless permission has been sought.
- I will not attempt to access any Social Media sites whilst on school grounds.
- I will only access websites that are appropriate for use in school, and will not attempt to bypass the web filtering system.
- I will only use my personal device in school if I have permission.
- I understand that any internet access on my personal device must be done via the schools Wi-Fi network. No personal mobile data should be used in school.
- I understand that the use of personal devices follows the same rules as if I was using school equipment.
- I understand that my internet use can be monitored and the information made available to teachers, governors, parent/carer, or in the case of further investigation, the relevant outside agency.
- I understand these rules are designed to keep me safe and that, if violated, school sanctions will be applied, and my parent/carer may be contacted.

**Mr A Dowsing**  
Network Manager

Parklands High School - An Academy, A private company limited by guarantee  
Registered Office Address: Parklands High School, Southport Road, Chorley, Lancs PR7 1LL  
Company number: 08151601





**PUPIL ACCEPTABLE USE POLICY CONSENT FORM**

I understand that these rules are designed to keep me/my child safe and that if they are not followed, certain sanctions may be applied and parents/carers will be contacted. Any breach of the enclosed will result in a sanction being imposed which includes permanent exclusion from the school. The school will be the final arbiter of any sanction imposed.

Name of pupil: \_\_\_\_\_

Form: \_\_\_\_\_

Signature of pupil: \_\_\_\_\_

Name of parent/carer: \_\_\_\_\_

Signature of parent/carer: \_\_\_\_\_

Date: \_\_\_\_\_

