



Stage One – Centre Review

Candidate Request

This section is to be completed by the candidate. A request for a Centre Review must be submitted to the Centre, not the awarding organisation. A Centre Review must be conducted before an appeal to the awarding organisation. This is so the awarding organisation is certain that your grade is as the centre intended.

Centre Name		Centre Number	
Candidate Name		Candidate Number	

Qualification Title, eg, AQA GCSE Maths			
Teacher Assessed Grade Issued			
Is this a Priority Appeal? A Priority Appeal is only for students applying to higher education who did not attain their firm choice (A Level)	YES NO	If Yes provide your UCAS personal ID number	

Grounds for Centre Review Please tick one or both of the options if they apply to your request. If you don't think either apply, your Centre will still conduct a review for administrative and procedural errors so the awarding organisation can be certain that your grade is as the Centre intended			
Administrative Error by the Centre e.g. the wrong grade/mark was recorded against an item of evidence		Procedural Error by the Centre e.g. a reasonable adjustment/access arrangement was not provided for an eligible candidate	

Supporting Evidence Please provide a short explanation of what you believe went wrong and how you think this has impacted your grade

Acknowledgement I confirm that I am requesting a Centre Review for the qualification named above and that I have read and understood the information provided in the important information for students. In submitting the review, I am aware that:
<ul style="list-style-type: none"> The outcome of the review may result in my grade remaining the same, being lowered or raised The next stage (Stage Two – the appeal to the awarding organisation) may only be requested once the centre review (Stage One) has been requested and concluded.

Student Name	Student Signature	Date