



Stage 2 – Appeal to the Awarding Organisation

This section is to be completed by the candidate. An awarding Organisation Appeal must be submitted to the Centre and the Centre will then submit it to the Awarding Organisation.

Centre Name		Centre Number	
Candidate Name		Candidate Number	

Grounds for Appeal Please tick the grounds upon which you wish to appeal	
Administrative error by the Awarding Organisation	<input type="checkbox"/>
Procedural issue at the Centre	
Procedural error	<input type="checkbox"/>
Issues with access arrangements/reasonable adjustments and/or mitigating circumstances	<input type="checkbox"/>
Unreasonable exercise of academic judgement	
Selection of evidence	<input type="checkbox"/>
Determination of Teacher Assessed Grade	<input type="checkbox"/>

Evidence to support an Appeal Please provide a short explanation of what you believe went wrong and how you think this has impacted your grade where that relates to your chosen ground for appeal. In some cases you must provide a clear reason but it does not have to be lengthy.
Administrative error by the Awarding Organisation You must provide a clear explanation.





Procedural Error

This is when the Centre made a procedural error that has not been corrected at Stage One or the Centre did not conduct its Review properly and consistently. If you can please add a further explanation.

Issues with access arrangements/reasonable adjustments and/or mitigating circumstances

You must provide a clear explanation of what you believe went wrong and how you think this has impacted on your grade.

Selection of evidence

You must provide a clear explanation of what you believe went wrong and how you think this has impacted on your grade

Determination of Teacher Assessed Grade

You can provide a short explanation for the reason for your Appeal

Acknowledgement

I confirm that I am requesting an Appeal for the qualification named above and that I have read and understood the information provided in the Important Information for Students.

I am aware that:

- The outcome of the Appeal may result in my grade remaining the same, being lowered or raised
- I understand that there is no other opportunity to appeal to the Awarding Organisation and that the next stage would be to contact the regulator. The Awarding Organisation will include the next appropriate steps, where applicable, in their Appeal outcome letter which you will receive from your School.

Student Name

Student Signature

Date

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