



# Parklands High School

## Car Park Policy

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# Contents

## Statement of intent

1. Safety controls
2. Staff parking
3. Parent parking
4. Traffic strategies
5. Injuries due to traffic
6. Damage to vehicles

## **Statement of intent**

Parklands High School is located in an area unable to accommodate excess traffic from parents and visitors. The aim of this policy is to reduce congestion and traffic volume around the school area – minimising disturbance to our local community and helping to ensure the safety of staff, pupils, parents and visitors.

Parklands High School aims to eliminate instances of:

- Cars entering the school site at peak times when pupils are arriving/leaving.
- Cars stopping or parking on the restricted 'yellow marked' areas outside the school.
- Cars stopping or parking on pavements.
- Cars driving along pavements.
- Drivers behaving irresponsibly and causing unnecessary obstructions.

Staff, parents, visitors and pupils are asked to adhere to this policy to ensure a safe environment for all.

Copies of this policy will be made available to all parents, staff and visitors via the school website, and pupils' responsibilities will be reinforced through whole-school assemblies.

## **1. Safety controls**

**1.1** The following safety controls are in place:

- A 5-mph speed limit applies throughout the school site.
- Vehicles are not permitted to access the site, with the exception of staff, between 8:00 am and 3:30 pm without permission from the school, with the exception of deliveries.
- All cars must be parked in allocated spaces. If an allocated space is not available then the use of another area within the car park can be sought, only if deemed appropriate and safe to do so. Please note you may be asked to move your vehicle if it does cause an obstruction or safety issue.
- Pupils are not permitted to access the car park throughout the school operating times.
- Visitors requiring access to the car park must use the intercom system to speak to reception.
- Cars must never be parked in front of the school gates.

## **2. Staff parking**

**2.1** No charge will be made for using the school car park.

**2.2** EVC Charging points are available for staff use, at a standard charge governed by the school.

**2.3** Spaces are not allocated. However we do have a Blue Badge only parking space

**2.4** All staff members are entitled to a car park space should the number of staff not exceed the number of parking bays.

**2.5** Staff members must not park on the roads adjoining the school.

**2.6** Staff may leave the car park during lunch but must ensure that they pay due care and attention to potential hazards, including people on foot.

**2.7** If staff members can walk or cycle to school, they are encouraged to do so.

**2.8** Emergency access points must remain clear at all times.

**2.9** Staff must inform the school office of the make, model and registration number of their car.

**2.10** When asked to move their vehicle, staff must do so as soon as possible and without complaint. Failure to do so may lead to any parking privileges being revoked.

**2.11** Staff may not leave their car on school grounds during holidays.

**2.12** Staff must only park their vehicles in allocated parking bays. If an allocated space is not available then the use of another area within the car park can be sought, only if deemed appropriate and safe to do so. The school has a strict 'no parking' rule for other areas such as paths and walkways.

**2.13** Staff must inform a member of the premises team if they wish to leave their car on the car park(s) out of hours, overnight or at the weekend.

### **3. Parent parking**

**3.1** The school has limited parking spaces available to parents and visitors.

**3.2** Parents should not park on the roads adjoining the school, and should make note of any parking notices and bollards.

**3.3** Parents should:

- Utilise the agreed drop-off points in an efficient, courteous and safe manner.
- Respect our neighbours.
- Leave plenty of time for their planned journey.
- Try to utilise the traffic strategies the school has made available.
- Leave the car at home where possible and walk instead.

**3.4** Parents should not:

- Rush to arrive just before or at school opening times.
- Be put off from walking to school due to cold or wet weather.
- Drive up to the school gate.
- Stop on the restricted 'keep clear/yellow marked' areas outside the school.
- Park or drive on pavements.
- Block driveways or 'double park'.
- Block Southport Road.

### **4. Traffic strategies**

- The school has implemented a cycle to work scheme for staff.

### **5. Injuries due to traffic**

**5.1** If a person is injured by a member of staff or visitor driving in the school car park, the driver will be held responsible in the standard way if, by lack of reasonable care, injuries were caused to another person.

**5.2** The school does not accept any responsibility for injuries caused by staff or visitors in the school car park, regardless of the fact that the incident occurred on school grounds.

### **6. Damage to vehicles**

**6.1** Damage occurring to staff members' or visitors' vehicles while on school property will not be considered the responsibility of the school.