

Terms of Reference – Local Governing Committees (LGCs)

Purpose of the LGC

The LGC needs to take a strategic role, act as a critical friend to the academy and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

Membership

- The term of office for a Governor in The Sea View Trust is 4 years

Safeguarding and Disqualification

- Members of LGCs are expected to hold, or be willing to obtain, an Enhanced DBS check or Enhanced check for Regulated Activity with the Disclosure and Barring Services (previously the Criminal Records Bureau)
- Members of LGCs are subject to 'safer recruitment' guidelines as issued by the DfE, and may be disqualified from serving as a Governor

Terms of Reference:

- To agree **constitutional matters***, including procedures where the LGC has discretion
- To recruit new members as vacancies arise and to appoint new Governors* where appropriate
- To hold at least three LGC meetings a year
- To establish any subcommittees to meet the needs of the academy at a local level, including their terms of reference
- To appoint the Chair of any subcommittee (if not delegated to the subcommittee itself)
- To appoint or remove a Clerk to each subcommittee
- To suspend a Governor*
- To decide which functions of the LGC will be delegated to committees, groups and individuals
- To receive reports from any individual or committee to whom a decision has been delegated, and to consider whether any further action by the LGC is necessary
- To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
- To review the delegation arrangements annually*
- To address any items which individual LGCs may wish to include

Note: *These matters cannot be delegated to either a committee or an individual and must be referred to the CEO for confirmation.