Partnership Learning

Introduction

The scheme of overall delegation outlined below sets out the default position for the delegation of powers from the Partnership Learning Board of Trustees to the Local Governing Boards of Trust schools rated Good or Outstanding by Ofsted.

If a school is rated Requires Improvement or put into Special Measures, or is rated by the Trust as being at significant risk of falling into one of these categories, the Trust reserves the right to amend the scheme as necessary, after consultation with the school's Local Governing Board, to ensure rapid improvement.

NB: In the table below the symbol 'A' is used to denote 'advised by' in the direction of the arrow/s.

Decision/Responsibility	Delegation				
	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
GOVERNANCE					
Trust Members: Appoint	✔				
Trust Board Trustees – Trust Member Appointed: Appoint	✔				
Trust Board Trustees - Co-opted: Appoint		✔			
Trust - Articles of Association: Agree	✔	<A	<A		
Trust Board - Governance structure (committees): Establish and review annually		✔	<A		
Trust Board Committees - terms of reference: Agree annually		✔	<A		

Decision/Responsibility	Delegation				
	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
LGBs - Scheme of Delegation/Terms of Reference/Operating Procedures: agree and review annually		✔	<A	Consult	Consult
LGB Governors – Trust Appointed: Appoint		✔	<A	<A	
LGB Governors – Other than Trust Appointed: Formally approve		Formally Approve	<A	<A	
LGB Chairs: Appoint		Formally Approve	<A	✔	
LGB Clerks: Appoint		✔	<A		
LGB Meeting Agendas – Overall agenda framework: Compile and prepare			✔		
LGB Meeting Agendas – Trust items: Compile and prepare			✔		
LGB Meeting Agendas – School items: Compile and prepare				✔	<A
Trust governance details on trust and schools' websites: ensure			✔		
School governance details on school website: ensure				✔	<A
Trust Register of all interests, business, pecuniary, loyalty for Trust members/trustees/board committee members: establish and publish		✔	<A		
School Register of all interests, business, pecuniary, loyalty for School LGB and LGB committee members: establish and publish				✔	<A
Trust Annual report and accounts: submit and publish		✔	<A		

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Decision/Responsibility	Delegation				
	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
POLICIES					
Determination of which policies will be set at Trust level and which at school level: determine		✔	<A		
Trust wide policies which reflect the trust's ethos and values: determine, approve and review at agreed intervals		✔	<A	Consult	Consult
School level policies which reflect the school's ethos and values: determine, approve and review at agreed intervals				✔	<A
STRATEGIC PLANNING					
Trust's vision and three-year and one-year strategies, agreeing key priorities and key performance indicators (KPIs) for the Trust as a whole against which progress towards achieving the vision can be measured: determine and monitor		✔	<A		
Trust one year and three year development plans: develop and monitor		✔	<A		
School's vision and three-year and one-year strategies, agreeing key priorities and key performance indicators (KPIs) for the school against which progress towards achieving the vision can be measured: determine and monitor		Formally Approve	<A>	✔	<A
School one year and three year improvement plans, taking account of Trust-wide priorities: determine and monitor			A>	✔	<A

Decision/Responsibility	Delegation				
	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
FINANCES					
Central Trust annual budget plan: Agree and monitor		✓	<A		
Central Trust three-year budget plan: Agree and monitor		✓	<A		
Determination of Trust top-slice and compulsory charges to schools: Determine and review		✓	<A	Consult	Consult
Management of risk: Maintain Trust risk register, review and monitor		✓	<A		
Trust's scheme of financial delegation: Maintain and review		✓	<A	Consult	Consult
School's scheme of financial delegation within Trust scheme of financial delegation: Maintain and review				✓	<A
External auditors' report: Receive and respond		✓	<A		
School three-year budget plan: Agree and monitor		Formally Approve	<A	✓	<A
School annual budget plan: Agree and monitor		Formally Approve	<A	✓	<A
STAFF					
Central Trust staffing structure: Agree		✓	<A		
Trust Chief Executive Officer: Appoint, performance manage and make pay determinations for		✓			

Decision/Responsibility	Delegation				
	Trust: Members	Trust: Board	Trust: CEO	School: LGB	School: Headteacher
Trust Central Senior Team: Appoint and make pay determinations for		✔	<A		
Trust central staff other than senior team: Appoint and make pay determinations for			✔		
Trust Central Senior Team (other than CEO) and other central staff: Performance manage			✔		
School staffing structure: Agree				✔	<A
School Headteacher: Appoint		Formally Approve	<A>	✔	
School Headteacher: Performance manage			✔	<A	
School Headteacher: Make pay determinations for		Formally Approve	<A>	✔	
School Deputy Headteacher and Business Leader (or equivalents): Appoint			A>	✔	<A
School Deputy Headteacher and Business Leader (or equivalents): Performance manage and make pay determinations for				✔	<A
School staff other than Headteacher, Deputy Headteacher and Business Leader (or equivalents): Appoint, performance manage and make pay determinations for				✔	<A