

25 January 2021

Dear Parent/Carer

NEW YORK TRIP

Thank you for your response to the form sent out to you via email. The information that parents returned has resulted in us having no alternative but to plan to go ahead with the original booking.

As things currently stand, schools are not allowed to take pupils on overnight or overseas trips. However, we are forced to assume that the trip is running as this travel advice could change and the travel company would then expect us to travel.

It does however look highly likely that the school travel ban will stay in place, and as soon as this is confirmed for the date of our departure we would be in a position to start the claims procedure to recover all of your monies paid as we are fully insured for this eventuality.

It is now absolutely vital that all parents pay all outstanding balances. A failure to pay the whole amount can be viewed as a breach of contract by the travel company. This breach of contract could result in no insurance payment made to you. As we have previously stated, if the trip is cancelled by the travel company, all parents will get all monies back so long as a full payment has been made.

With the above information in mind, can I therefore ask that you still complete the last payment by 30 January and ensure that the passport for your child/children has been handed to the school office by the same date.

Please inform us of any dietary/medical information that is relevant to your child as we are not able to use previous information.

It is vital that we are also informed of any pupils who weren't born in the UK or pupils who have parents who were not born in the UK. If this is the case, could you please inform me of your place of birth, date of birth, passport number and details.

All the above required information can be emailed to me at a.watters@priory.lancs.sch.uk.

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These are difficult times and we are fully aware of the uncertainty surrounding this trip however we have to assume we are travelling to New York until told that the trip is cancelled.

If the trip is cancelled, we will look to rebook another New York trip so that your child has the opportunity to take part in a "*The trip of a lifetime*".

Thank you for your continued support.

Please do contact me if you have any questions.

Yours faithfully



Mr A Watters
Head of Curriculum Enrichment
Lead Teacher for Geography