

22 February 2022

Dear Parent/Guardian

YEAR 11 PROM DEPOSIT TO SECURE PLACE

I am writing to let you know that we are looking to go ahead with the prom this year on Wednesday, 6 July 2022.

The cost of the prom will be approximately £33.00 per person. Final details will be confirmed. **In order to secure a place at the prom we require a deposit of £10 to be paid by Friday, 25 February.**

If you would like your child to attend the prom, please return the reply slip below and make payment through your online SCOPay account prior to the deadline. The reply slip can be returned to either myself or the school office.

Yours sincerely



Mrs V Eastham
Head of Year 11

*All parents have access to SCOPay, the school's online payment facility. If you need a reminder of your login, please email Mrs Cookson, Finance Officer, at j.cookson@prioory.lancs.sch.uk. Further information available at www.prioory.lancs.sch.uk/parents/internet-payments

REPLY SLIP: THE PROM – DEPOSIT

(Please return to Mrs Eastham or the school office by Fri, 25 February)

Pupil Name YEAR 11

I would like to secure a place at the prom for my son/daughter and have made an online payment via SCOPay* of £10.00 to cover the deposit.

Signed (Parent/Guardian) _____ Date _____

Parent/Guardian Name (print) _____

