

21 May 2024

Dear Parent/Guardian

YEAR 11 PROM – PLANS FOR THE EVENING

I am writing to confirm details of the Year 11 Prom which will take place on the evening of Thursday, 4 July.

The Prom will be held at Charnock Farm, Wigan Road, Leyland PR25 5DA and the timings for the event are as follows:

- 6-7pm Arrival and photography – parents/carers are welcome to spectate during this hour.
- 7pm-10.30pm Pupils are to be seated for the meal, followed by a disco.
- 10.30pm-11pm Parents/carers are asked to collect pupils from Charnock Farm.

A photographer has been booked and will be with us for the first hour only - 6pm-7pm. Photo consent will be observed on the night. Parents/carers will be given a private link to download photos after the event however please bear in mind some will also be used in the school's publicity and published on our website and social media channels etc. If pupils do not wish to have their photo taken therefore, they should make this clear to the photographer on the evening.

The details regarding meal choices are yet to be confirmed, however all dietary requirements will be catered for and must be indicated on the form when ordering the meal.

The final balance of £25, if not already paid, should be made by Friday, 31 May via SCOPay.

Yours faithfully



Mrs A Bailey
Head of Year 11

