

28 March 2024

Dear Parent/Guardian

YEAR 11 LEAVERS HOODIES

It has come to the time of year when we place the annual order for leavers' hoodies. This year, hoodies will be priced at £20 each.

Sizes are Extra Small | Small | Medium | Large | Extra Large and samples will be made available for pupils to try for size prior to ordering.

The hoodie order and payment must be made by Friday, 19 April. Please note there can be no additions to the order after this date.

Payment must be made through your SCOPay account*, the school's on-line payment system.

If you would like to place an order, please make the online payment and ask your child to return the attached reply slip to myself, when they will also be able to confirm size requirements.

Yours faithfully



Mrs A Bailey
Head of Year 11

^All parents have access to SCOPay, the school's online payment facility. If you need a reminder of your login, please email Mrs Cookson, Finance Officer, at j.cookson@priory.lancs.sch.uk. Further information available at www.priory.lancs.sch.uk/parents/internet-payments



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REPLY SLIP: YEAR 11 HOODIE

(RETURN TO MRS BAILEY BY FRIDAY, 19 APRIL 2024)

Pupil Name _____ Form _____

Will / will not be purchasing a 'Leavers 24' hoodie at a cost of £20.

I have made a payment of £20 via SCOPay*.

☐

Signed (Parent/Guardian) _____ Date _____

Print name (Parent/Guardian) _____

TO BE COMPLETED BY PUPIL. SAMPLES AVAILABLE FROM THE FINANCE OFFICE/MRS BAILEY

Hoodie size -

☐ Extra Small

☐ Small

☐ Medium

☐ Large

☐ Extra Large

Size confirmed by pupil (signature) _____