

16 November 2020

Dear Parent/Carer

YEAR 11 PARENTS EVENING – W/C 23 NOVEMBER 2020

Unfortunately, as you will be aware the Year 11 parents evening cannot run in its normal way this year with a face to face contact.

As a result, we have decided to do the first parents evening of the year via telephone. As we move forward we will be looking to introduce a new video call system for all future parents evenings.

We have spoken to many schools and looked at various models and decided to run the event over three days during the week commencing 23 November.

Monday, 23 November: Maths + Option Group A
Tuesday, 24 November: English + Option Group B
Wednesday, 25 November: Science + Option Group C

After speaking to other schools who have tried over a single evening, it has become apparent that staff quickly get behind and the knock-on effect is that calls are late and no one is able to keep to the allocated times. A single evening would result in almost 1000 phone calls.

In order to facilitate the smooth running of the evening your child will be given an appointment sheet for each of their subjects and bring it home to you. These sheets will be clearly marked with the day, teacher and subject and ask you to include the phone number you wish to be contacted on.

Please tick all the time slots when you will be free to receive a call. Staff will indicate when they are free from 8.50am in the morning until 7.55pm at night. You will need to do this for each subject's appointment sheet.

Once you have completed the forms, please ask your child to return it to their subject teacher who will then confirm your time slot later in the week via your child.

Appointment times will be limited to 5 minutes however, if a longer call is required the teacher will arrange to call you again later in the week.

Continued...



2.

The vast majority of staff will keep to the dates listed above however there are a small number of staff who teach more than one group so these staff may ask for an alternative date to enable them to speak to every parent.

The call will display as a withheld number.

By running the event over three days we are confident that appointment times will run on time and as scheduled.

Yours faithfully



Mr N Gee
Assistant Headteacher