

9 June 2026

Dear Parent/Carer

**Year 7 Parents Evening – 24 June 2026 (online)**

I would like to inform you that the parents evening for Year 7 pupils is arranged for Wednesday, 24 June, commencing at 4pm.

We will be holding these appointments **virtually**, using a web-based program - 'SchoolCloud Parents Evening'.

**Please go to the link below to book your appointments. This is also the link you should use to access the event on the evening.**

<https://penworthampriory.schoolcloud.co.uk/>

Full instructions on how to book and attend appointments can be downloaded from <https://www.priory.lancs.sch.uk/parents/parents-evenings>. In addition, a tutorial video can be viewed via the link below.

<https://vimeo.com/473882995>

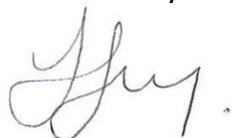
To enable teachers to meet with as many parents/carers as possible, each appointment slot will be three minutes long. The appointments automatically stop after three minutes and teachers cannot extend the call. There is then a one minute gap before you are automatically transferred to the next teacher.

**Please note, a small number of pupils' teachers teach more than one Year 7 group so appointments for Art, Music, Drama, PE, Technology and Computing will fill up quickly. If you can't speak to a teacher on the evening, but still wish to have a conversation, please contact them directly via email.**

A list of staff email addresses can be found at <https://www.priory.lancs.sch.uk/parents/staff-contact-list>

We look forward to speaking with you on Wednesday, 24 June.

Yours faithfully



**Mrs Farley**  
**Head of Year 7**

