

22 April 2024

Dear Parent/Carer

### **Year 10 Parents Evening – 9 May 2024**

I would like to inform you that the Year 10 Parents Evening is arranged for Thursday, 9 May commencing at 4pm.

This evening will be a 5 minute meeting with each of your child's teachers to check on their progress in Year 10. The event will again be held online using our web-based program 'SchoolCloud Parents Evening'.

**Please go to the link below from Monday, 22 April to book your appointment.**

<https://penworthampriory.schoolcloud.co.uk/>

Full instructions on how to book and attend appointments can be downloaded from [www.priory.lancs.sch.uk/parents/parents-evenings](http://www.priory.lancs.sch.uk/parents/parents-evenings) and, in addition, a tutorial video can be viewed by visiting the link below.

<https://vimeo.com/473882995>

To enable teachers to meet with as many parents/carers as possible, each appointment slot will be five minutes long. The appointments automatically stop after five minutes and teachers cannot extend the call. There is then a one minute gap before you are automatically transferred to the next teacher.

**Please note, when booking your appointment for Science, only make a single teacher booking. Your son/daughter will tell you which teacher to book with.**

If you would like to speak to any other member of staff, please feel free to contact them direct. A full email address list can be found by visiting the link: [www.priory.lancs.sch.uk/parents/staff-contact-list](http://www.priory.lancs.sch.uk/parents/staff-contact-list)

We look forward to speaking with you.

Yours faithfully



**Mrs R Bullock**  
**Head of Year 10**

