

19 September 2023

Dear Parent/Carer

Year 10 Settle Factor Evening – 16 October

I would like to inform you that the Year 10 Settle Factor Evening is arranged for Monday, 16 October commencing at 3.20pm.

This evening will be a four minute online meeting with each of your child's teachers to check on their progress at the start of Year 10, outline the structure of Year 10 and allow you to ask any questions about the next two years at Priory. The evening will again be held using our web-based program, 'SchoolCloud Parents Evening'.

Please go to the link below from today to book your appointment.

<https://penworthampriory.schoolcloud.co.uk/>

Full instructions on how to book and attend appointments can be downloaded from www.priory.lancs.sch.uk/parents/parents-evenings and, in addition, a tutorial video can be viewed by visiting the link below.

<https://vimeo.com/473882995>

To enable teachers to meet with as many parents/carers as possible, each appointment slot will be four minutes long. The appointments automatically stop after four minutes and teachers cannot extend the call. There is then a one minute gap before you are automatically transferred to the next teacher.

Please note, when booking your appointment for Science and French, your child will inform you which Science/French teacher to book with. Please do not book with any additional Science/French teachers.

If your child is studying NCFE Sport or GCSE PE, your child will inform you which PE teacher to book with. Please do not book with any additional PE teachers.

If you would like to speak to any other member of staff, please feel free to contact them direct. A full email list can be found by visiting the link below.

<https://www.priory.lancs.sch.uk/parents/staff-contact-list>

We look forward to speaking with you on Monday, 16 October.

Yours faithfully



Mrs R Bullock
Head of Year 10

