



# Provider Access Policy

Prepared/Updated : July 2025  
Review Frequency : Annually  
Next Review Due : July 2026

## Contents

	<u>Page(s)</u>
Introduction	3
Rationale	3
Commitment	3
Aims	4
Pupil Entitlement	4
Development	4
Equality and Diversity	4
Requests for Access and Procedure	4
Grounds for Granting Requests for Access	5
Details of Premises or Facilities to be provided to a person who is given Access	5
Opportunities for access	5-6
Live Virtual Encounters	6
Parents and Carers	6
Management	6
Complaints Procedure	7
Monitoring Review and Evaluation	7
Current Providers of pathway and careers education, training and apprenticeships	8-10

## Provider Access and Baker Clause Policy

### Introduction

This policy sets out the school's arrangements for managing the access of providers to pupils at the school, for the purpose of giving them the information about the providers education or training offer. This complies with the school's legal obligations under the 'Department of Education, July 2021: "Baker clause" and the Provider Access Legislation, January 2023'.

### Rationale

High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work, including the routes to jobs and careers that they may find engaging and rewarding. It supports them in acquiring the self-development and career management skills they may need to achieve positive employment destinations. This helps pupils to choose their pathways, improve their life opportunities and contributes to a productive and successful economy.

- Pupils in Year 8 to 11 are entitled to find out that about technical education, qualifications and apprenticeship opportunities as part of their careers programme.
- In addition to the entitlement above we are also provide the Year 7 cohort with the opportunity to attend or STEM Careers Fair, and are looking at introducing a Careers Day as part of their introduction to CIAEG.
- Pupils hear from a range of local providers about the opportunities they offer including technical education, traineeships and apprenticeships this takes place through the Annual STEM Careers Fair, The Annual Year 9 Languages Career Event, assemblies, guest speakers and careers trips.

As a number of apprenticeships rises every year it becomes increasingly important that all young people have full understanding of all options available to them Post 16 and post 18 including wider technical education options such as T Levels and Higher Technical Qualifications.

### Commitment

Penwortham Priory Academy is committed to ensuring there is an opportunity for a range of education and training providers to access pupils, for the purpose of informing them about approved technical education qualifications and apprenticeships. Penwortham Priory Academy is fully aware of the responsibility to set pupils on the path that will secure the best outcome, which will enable them to progress in education and work, and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be the academic or technical.

Penwortham Priory Academy endeavours to ensure that all pupils are aware of all routes to higher skills and are able to access information on technical options under apprenticeships (The Department of Education, July 2021: "Baker Clause": Supporting pupils to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

## Aims

Penwortham Priory Academy policy for Access to other education and training providers has the following aims:

- To develop the knowledge and awareness of our pupils of all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of school, before making crucial choices about their future options.
- To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training)

## Pupil Entitlement

Penwortham Priory Academy fully supports the statutory requirement for pupils to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the legal requirement to put on at least six encounters with providers that provide technical education qualifications or apprenticeships. This will be done through assemblies, career fairs, school workshops, and trips.

## Development

This policy has been developed and is reviewed annually by the Careers Leader Tracey Smith and Line Manager Neil Gee based on current good practice guidelines by the Department for Education

Links with other policies:

It supports and is underpinned by key school policies including those of Careers, Child Protection, Equality and Diversity, and SEND

## Equality and Diversity

Access to providers is available and promoted to allow all pupils to access information about providers of further education and apprenticeships. Penwortham Priory Academy is committed to encouraging all pupils to make decisions about their future based on impartial information.

## Requests for access and procedure

Requests for access should be directed to Tracey Smith, Careers Leader or Neil Gee.

Tracey Smith - [t.smith@priory.lancs.sch.uk](mailto:t.smith@priory.lancs.sch.uk)

Neil Gee – [n.gee@priory.lancs.sch.uk](mailto:n.gee@priory.lancs.sch.uk)

## Grounds for Granting Requests for Access

Access to the grounds will be given for providers to attend during school assemblies, timetabled Pathways and Career lessons, and Careers or Raising Aspiration events that Penwortham Priory Academy is arranging. Pupils may also travel to visit a provider as part of a trip to be organised in partnership with Penwortham Priory Academy.

## Details of premises or facilities to be provided to a person who is given access.

Penwortham Priory Academy will provide an appropriate room or assembly hall to be agreed. Computer rooms can also be arranged. The Career Leader will organise this working closely with the provider to ensure facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by the Career Leader or the linked Head of Subject/Head of Year who will facilitate.

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 7	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to attend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour to whole day Career Aspiration Day</p> <p>We can arrange trips out</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a></p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to attend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour to whole day Career Aspiration Day</p> <p>We can arrange trips out</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a></p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to attend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour to whole day Career Aspiration Day</p> <p>We can arrange trips out</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a></p>
Year 8	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to attend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour to whole day Career Aspiration Days</p> <p>We can arrange trips out</p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to attend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour to whole day Career Aspiration Days</p> <p>We can arrange trips out</p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to attend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour to whole day Career Aspiration Days</p> <p>We can arrange trips out</p>

	<a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a>	<a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a>	<a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a>
Year 9	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to addend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour to whole day Career Aspiration Days</p> <p>We can arrange trips out</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a></p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to addend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour to whole day Career Aspiration Days</p> <p>We can arrange trips out</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a></p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to addend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour to whole day Career Aspiration Days</p> <p>We can arrange trips out</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a></p>
Year 10	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to addend the annual STEAM Fair or MFL Speed Dating</p> <p>PSHE Day – January</p> <p>Opportunity for 1 hour to whole day Career Aspiration Days</p> <p>Work Experience Placement or Online engagement - February</p> <p>We can arrange trips out</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a></p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to addend the annual STEAM Fair or MFL Speed Dating</p> <p>PSHE Day – January</p> <p>Opportunity for 1 hour to whole day Career Aspiration Days</p> <p>Work Experience Placement or Online engagement - February</p> <p>We can arrange trips out</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a></p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to addend the annual STEAM Fair or MFL Speed Dating</p> <p>PSHE Day – January</p> <p>Opportunity for 1 hour to whole day Career Aspiration Days</p> <p>Work Experience Placement or Online engagement - February</p> <p>We can arrange trips out</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a></p>
Year 11	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to addend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour session</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could</p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to addend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour session</p> <p><a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could</p>	<p>To June</p> <p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>Opportunity to addend the annual STEAM Fair or MFL Speed Dating</p> <p>Opportunity for 1 hour session</p>

	link into these days.	link into these days.	<a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.
--	-----------------------	-----------------------	---

### Live Virtual Encounters

Penwortham Priory Academy will consider live online encounters with providers where requested and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

### Parents and Carers

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

### Management

Tracey Smith or Neil Gee coordinate all provider requests and are responsible to their senior line manager.

### Complaints Procedure

Any complaints regarding this policy should be raised with Tracey Smith or Neil Gee on the aforementioned email addresses.

Neil Gee will raise the complaint with Mr Eastham, Principle of Penwortham Priory Academy

### Monitoring Review and Evaluation

The policy is monitored and evaluated annually via the Senior Leadership Team.

Policy coordinator: Tracey Smith

Policy reviewed: July 2025

Current Providers of pathway and careers education, training and apprenticeships:

Universities	
University of Central Lancashire	Lancaster University of Maths
Edge Hill University	

Colleges	
Prestons College	Runshaw College
Cardinal Newman College	Myerscough College

Training	
The Army	
The RAF	

Training Providers	
Woodspan Training	Lancashire Fire & Rescue
Natasha Clancy Aspire Training	Institute of Engineering & Technology

Apprenticeships	
BAE Systems	
Leyland Trucks	
National Grid	

Employer and Businesses	
-------------------------	--

Jemma Oliver Physiotherapy	Nuffield Health
Lancashire Teaching Hospitals	South Ribble Council
Ambulance Service	Lancashire Police
Bentley Motors	

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 8	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>PSHE Days – Priory run 5 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>PSHE Days – Priory run 5 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>PSHE Days – Priory run 5 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>

Year 9	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>PSHE Days – Priory run 5 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>PSHE Days – Priory run 5 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>PSHE Days – Priory run 5 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>
Year 10	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>PSHE Days – Priory run 5 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>PSHE Days – Priory run 5 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>	<p>Assembly – Each pupil in school have a weekly 20 minute assembly.</p> <p>PSHE Days – Priory run 5 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>
Year 11	<p>Monday Assembly – Each Monday all of Year 11 have a 20 minute CEIAG assembly</p>	<p>Monday Assembly – Each Monday all of Year 11 have a 20 minute CEIAG assembly</p>	<p>Monday Assembly – Each Monday all of Year 11 have a 20 minute CEIAG assembly</p>
	<p>Year 11 Parents Evening</p> <p>PSHE Days – Priory run 4 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>	<p>Year 11 Parents Evening</p> <p>PSHE Days – Priory run 4 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>	<p>Year 11 Parents Evening</p> <p>PSHE Days – Priory run 4 bespoke PSHE days throughout the year. Contact <a href="mailto:t.smith@priory.lancs.sch.uk">t.smith@priory.lancs.sch.uk</a> to see how your provider could link into these days.</p>