

July 2021

Dear Parent/Guardian and future Priory pupil,

We have a couple more updates for you before the summer, and before you officially join the Priory family.

### **Data Collection Forms**

This was sent out via email from Mrs Diamond. These documents are essential, and we need to have them prior to a pupil starting with us. If you have not yet completed your online data collection form please do so by clicking on this link <https://forms.office.com/r/QySFx4WRDC> or scanning the QR code at the end of this letter. The policies and consent forms which you will be asked to confirm you have read within the data collection form can be accessed from the school website at [www.priory.lancs.sch.uk/about-priory/transition](http://www.priory.lancs.sch.uk/about-priory/transition)

### **Ties and Lockers**

We were hoping to be able to set pupils up with their online account before summer so that payments could be taken for ties/lockers and they would be set up to pre order lunches in advance for 2 September. Unfortunately, we are unable to set up the accounts until the pupils officially start with us. Therefore we are going to keep the arrangements that have previously been in place.

The school office will be open Mon-Thurs until 4:30pm, or 4pm on Friday (1pm on 16 July as this is our end of year early finish) here at Priory for you to call in, in person to pay £5 in cash (card payments not accepted) and purchase your son/daughter's tie. Whilst you are here you are also welcome to pay the £5 for a locker. Each pupil will be allocated their locker in September and that £5 will pay for their locker for their full five years at Priory.

Alternatively, if your child is attending Summer School, you are welcome to bring the money for the locker and a tie on the Monday, 23 August when dropping off your child, and collect the tie then if this is more convenient.

### **Summer Transition Work**

In with this letter you will find some summer transition work, which we are asking your child to complete over the summer holidays to the best of their ability and bring back with them on the first day in September, as they form the basis of the first half term's units of work. If you have any questions with regards to any of the work please email:

[c.henshaw@priory.lancs.sch.uk](mailto:c.henshaw@priory.lancs.sch.uk) for Maths

[l.webster@priory.lancs.sch.uk](mailto:l.webster@priory.lancs.sch.uk) for English

[c.massey@priory.lancs.sch.uk](mailto:c.massey@priory.lancs.sch.uk) for Science

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### **First Day in September Arrangements**

Pupils first official full day with us in school is Thursday, 2 September. We ask that pupils arrive for 8:40am and go to the Year 7 area, into the Gym. There will be plenty of staff on hand to guide and assist pupils, but ask that you continue to show your child the videos online at [www.priory.lancs.sch.uk/parents/plans-for-reopening](http://www.priory.lancs.sch.uk/parents/plans-for-reopening) so that they remain familiar with the details. I have also included the 'find your way around Priory' booklet as mentioned in a previous letter to help jog their memories, and they are welcome to bring this with them when they start in September. They will also be given a map with their timetable when they start.

As mentioned, the catering pre-order system unfortunately cannot be set up, so we ask that all pupils bring with them a packed lunch on Thursday, 2 and Friday, 3 September. If your child is on Free School Meals, a grab bag containing a sandwich, cake/biscuit and drink will be provided on these two days.

Finally, we wish your child all the very best with their last days of primary school, and a fantastic summer holiday and look forward to welcoming many of them for Summer School and all of them back on the Thursday, 2 September to start their learning journey with us.

Yours faithfully



**Mrs L Farley**  
**Transition Manager and Head of Year 7**

Link to data collection form, if not already completed.

