

2 July 2026

Dear Parent/Carer/Pupil

First Day Arrangements – Wednesday, 2 September

Your first full day with us will be on Wednesday, 2 September. You need to arrive at school in time to be registered for 8:40am.

On the first day we would like you to come into the assembly hall. You will need to wear your full Priory uniform with appropriate school shoes (plain, black, not trainers) and have a suitable bag. You will be starting your new timetable on the day, which you will be given then, so please come equipped for lessons. If you need more information about this, take a look in the New Pupil & Parent Handbook which was in your pack – this is also available on the website - www.priory.lancs.sch.uk/about-priory/transition.

You are not expected to bring your PE kit with you on the first day. School will finish at the normal time of 3:10pm. If parents are collecting you, we recommend that you arrange a meeting point prior to drop off in the morning as it can be very busy at the front of school.

Our school lunch time is 1:15pm, so we suggest packing a break time snack and bring a refillable water bottle. Please ensure that you bring a packed lunch for the first day (unless you are entitled to free school meals, in which case, you can bring lunch or one will be provided for you). You will receive your login details to add money on to your lunch account using SCOPay in the first couple of days. You will not be able to add money on to your account until the letter has been received.

School Photos

Please note that Tempest Photography will be in school on the first day to take individual photos of all Year 7 pupils. These will be available for parents to purchase.

Summer School (19 & 20 August)

Summer School admissions are now closed. Thank you to all that have signed up. Please ensure that you bring a packed lunch every day.

If there is an emergency on a day of Summer School, the school office will still be closed. Please contact the following number: 07761 747800. This number will only be available on the days of Summer School. If you have any questions regarding Summer School prior to this, these can be directed to Mrs Bullock, r.bullock@priory.lancs.sch.uk

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Term Dates

Our term dates are included in the New Pupil & Parent Handbook and are also available to view on the school website at www.priory.lancs.sch.uk/parents/termdates.

The academic year 2026-27 will commence for all year groups on Wednesday, 2 September.

Lockers

Please do not send any money in for lockers at this time. An email will be sent out by the admin team once all pupils are officially on roll, and this payment should be made online via SCOPay following this. I will distribute lockers to pupils within the first couple of days in the new term. Following government guidelines, pupils will be expected to store their mobile phone within their locker; *off and out of sight*.

If you have any other questions, most of them will likely be answered in the New Pupil & Parent Handbook but if not please do let me know. Please also remember that general enquiries can be posted on the 2026 intake's Facebook group. Scan the QR code or use the link below to join. You will then be asked to provide the name of your child before being accepted to the group. www.facebook.com/groups/priory2026intake/



We look forward to welcoming you again in September as an official Penwortham Priory Academy pupil!

Yours faithfully



Mrs L Farley
Transition & Integration Manager
Head of Year 7

l.farley@priory.lancs.sch.uk