



**EDUCATION (PUPIL REGISTRATION) REGULATIONS 1995 REGULATION 8 APPLICATION FOR
LEAVE OF ABSENCE FROM SCHOOL FOR HOLIDAY**

I request leave of absence for the child(ren) named below from Pimperne CE VC Primary School during the period given to go away on holiday.

Name(s) of child or children

.....Class.....

.....Class.....

.....Class.....

Absence from.....Until.....

Returning to school on.....

Headteachers will only authorise absences that are deemed to be exceptional circumstances. We aim to respond within 10 working days.

Parents will understand the importance of regular education (constituting over 96.7% attendance) and it is hoped that requests for absence for holidays will only be made when there is no alternative; and only in exceptional circumstances, therefore some explanatory reasons for the absence should be given below:

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Signed.....Dated.....

This is to make you aware that you will receive a penalty fine from the Local Authority, for any unauthorised absence equating to 10 half day sessions in any 12 week block.

For any other leave of absence, please email or write to the school office on office@ pimperne.dorset.sch.uk stating your request, marking it for the attention of the Headteacher.