



1 November 2022

Dear parent/guardian/carer and student

### Parent/Student Virtual Consultation Evening – Thursday 10 November 2022, 4pm – 7pm

On the evening of **Thursday 10 November**, we will be holding our parent/student evening. We are looking forward to discussing your child's progress as well as celebrating any successes. It is also a good opportunity for us to discuss any support that may need to be put in place to enable them to make as much progress as possible.

The evening will be held **virtually** so as to be as convenient as possible for you, with appointments available between **4pm - 7pm**. Please use the following link to book your appointments and to access your video appointments on the evening itself: <https://poole.schoolcloud.co.uk/> You do not need any special software for this, however you will need **internet access, a camera and a microphone**; for example, a computer, tablet or smart phone.

Instructions on how to use School Cloud for booking and joining your video appointments can be accessed using the following links:

<https://poole-high-school.schudio.com/files/documents/letters-home/Booking-Appointments-Parent-Evening-System-1.pdf>

<https://poole-high-school.schudio.com/files/documents/letters-home/Video-Appointments-Parent-Evening-System-1.pdf>

The system has standard five-minute appointments that are automated (i.e. not controlled by the teacher). If you are late to your appointment, they cannot be delayed. Therefore, please spend some time before the evening starts to ensure that the permissions for the camera and microphone are set, so you do not have to do this during your appointment slot. In the event that something in the system fails, we will resort to making phone calls. We will phone the mobile number of the first contact in SIMs. **Please ensure that we have your up to date information and phone number.** You can do this by completing the contacts section of the data collection sheet in the **SIMS Parent App**. It is currently not possible for multiple parents to join from different locations.

It is an expectation that all students and parents attend this evening. It is extremely helpful if your child is with you when discussing their progress. We therefore ask that you remind your child to make arrangements with their employers if they need to take time off work.

For **Year 13** students, the discussion should highlight any subject assessments, progress and engagement since the start of the year and you will have the chance to talk to the subject teacher about their current position and capacity for the summer examinations and their destination choices.

Your child may have multiple teachers for each of their subjects, there will only be one member of staff for each subject available, but they will be able to discuss your child's progress across the subject.

The vast majority of parents regularly attend parents' evenings. If you are not available on the evening to attend for any reason, please contact us by email and specify if you would like to arrange another time to discuss your child's progress: [sixthform@poolehigh.poole.sch.uk](mailto:sixthform@poolehigh.poole.sch.uk)

Should you have any general Sixth Form queries or concerns, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in cursive script that reads "Saunders". The letters are fluid and connected, with a prominent initial 'S'.

Miss Hazel Saunders  
**Sixth Form Progress Lead**