



3 February 2023

Dear parent/guardian/carer and Student

Parent/Student Consultation Evening #2 – Thursday 23 February 2023, 4pm – 7pm

On **Thursday 23 February**, we will be holding our parent/student evening. Following on from our first conversations with you in November, this is the second opportunity for you to speak with staff to discuss progress made and any interventions needed to ensure success in the summer; following their recent Diagnostic Examinations.

Virtual Parents Evening Booking System

The booking system will be available at **8.00am on Monday 6 February**. We would urge you to book appointments as soon as possible. Further details regarding booking instructions are available on the school website: [Parent Evenings | Poole High School](#). This system is not dependent on any particular platform as long as your device has internet access, a camera and microphone. This could be a computer, tablet or smart phone. The same web address will take you to both the bookings and the actual parent evening so it is a good idea to create a bookmark for it: <https://poole.schoolcloud.co.uk/>

You may have an additional appointment with a member of the pastoral or senior leadership team and you should see that when you log in if applicable.

The system has standard five-minute appointments that are automated (i.e. not controlled by the teacher). If you are late to your appointment, they cannot be delayed. Therefore, please spend some time before the evening starts to ensure that the permissions for the camera and microphone are set, so you do not have to do this during your appointment slot. In the unlikely event that something in the system fails, we will resort to making phone calls. We will phone the mobile number of the first contact on SIMS.

Please ensure that we have your up to date information and phone number. You can do this by completing the contacts section of the data collection sheet in the SIMS Parent App. It is currently not possible for multiple parents to join from different locations.

It is an expectation that all students and parents attend this evening. It is extremely helpful if your child is with you when discussing their progress. We therefore ask that you remind your child to make arrangements with their employers if they need to take time off work. Your child may have multiple teachers for each of their subjects, there will only be one member of staff for each subject available, but they will be able to discuss your child's progress across the subject.

The vast majority of parents regularly attend parents' evenings. If you are not available on the evening to attend for any reason, or if you have any general Sixth Form concerns, please email sixthform@poolehigh.poole.sch.uk to inform us that you will not be present or if you would like to arrange another time to discuss your child's progress.

Yours sincerely

Miss Hazel Saunders
Sixth Form Progress Lead