

## Poole High School: Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests

#### Procedure

A provider wishing to request access should contact Debbie Porter, CEIAG Lead  
Telephone: 01202 666988 Ext 347 Email: d.porter@poolehigh.poole.sch.uk

### Opportunities for access

A number of events integrated into the school careers programme, not limited to those listed, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Autumn	Y7 Careers Focus Week
	Y8 & 9 Employer Encounters
	Y11 Futures Focus Day and Parent Evening
	Sixth Form Parent Evening
	Assembly Opportunities
	Tutor Group Opportunities
Spring	Y8 Careers Focus Week
	Y9 Careers Focus Week
	Y8, 9, 10, 11 & Sixth Form Parent Evenings
	National Careers Week
	Y11 College & Apprenticeship Applications Day
	Sixth Form College & Apprenticeship Applications Day
	Assembly Opportunities
	Tutor Group Opportunities
Summer	Y7 Parent Evening
	Y10 Work Experience
	Y10 Careers Focus Week
	Y10 Step Up Day and Parent Event
	Assembly Opportunities
	Tutor Group Opportunities
	Careers Fair

Please speak to our Careers Leader to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre. The Resource Centre is available to all students at lunch and break times.

### **Approval and review**

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: *[date]*

Signed: Debbie Porter

Chair of Governors *[name]*

Head teacher *[name]*

  
  
