

Annual Governance Statement

Maintained Schools

School Name	Poole High School
School Postal Address	Wimborne Road POOLE BH15 2BW
Telephone number	01202 666988
Contact email address	info@yourclerk.org.uk
Website	poolehigh.co.uk

The Governing Body may be contacted at Your Clerk: www.yourclerk.org.uk

Category of school	Foundation
DfE number	839/5407
Ofsted grading and date of last inspection	Good

Name of Headteacher	Mr Paul Gray
Name of Deputy Headteacher	Mrs Sian Phillips

Date of Annual Governance Statement	April 2022
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THE CORE FUNCTIONS OF THE GOVERNING BOARD

As defined by the [Department for Education \(DfE\) in Governance handbook for maintained schools, academies and multi academy trusts, October 2020](#), the core functions of all governing boards, no matter what type of school or how many schools they govern, have three core functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

In exercising their functions, the governing board shall

- Act with integrity, objectivity, and honesty and in the best interests of the school; and
- Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.

Our governing board has a Code of Conduct which is reviewed and agreed annually.

All governors and associate members are obliged to abide by this code.

LEGAL CONSTITUTION OF THE GOVERNING BOARD

The governing board was formally constituted on

22 April 2015

Category of Governor	Appointed or elected to the governing board?
2 x Parent Governors	Elected on to the governing board by parents of pupils at the school
1 x Headteacher	Governor by virtue of employment by the school
1 x Staff Governor	Elected on to the governing board by all staff employed by the school
1 x Local Authority Governor	Nominated by the Local Authority (Bournemouth, Christchurch & Poole), and appointed by the governing board
2 x Partnership or Foundation Governors (include as applicable from instrument of government)	Elected or appointed by the Governing Body
10 x Co-opted Governors	Appointed by the Governing Body
<i>Total number of governors = 17</i>	

WHO VOLUNTEERS ON THE SCHOOL'S GOVERNING BOARD?

Category of Governor	Full Name	Term of Office
Parent	Louisa Way	Four-Years
Parent	Reuben Hawkwood	Four-Years
Headteacher	Paul Gray	N/A
Staff	Gareth Leaney	Four-Years
Local Authority	VACANT	Four-Years
Partnership or Foundation	Stephen Deutsch Helen Rivero	Four-Years
Co-opted	Dr Philip Ryland Jeff Hart Joanne Oldale Marie-Claire Mowlam Peter Woodroffe Ashely Rowlands Stewart Bullen Tracie Billington-Beardsley Robert Clark	Four-Years

The Clerk to Governors is	Your Clerk
The Chair of Governors is	Jeff Hart
The Vice Chair of Governors is	Peter Woodroffe

HOW THE GOVERNING BOARD DELEGATES AND DISTRIBUTES ITS DUTIES

The governing board agreed to form the following committees on 08 September 2021. This is reviewed annually.

Strategy Committee	Learning & Staffing Committee	Pay Committee
Tracie Billington-Beardsley Paul Gray Jeff Hart Reuben Hawkwood Joanne Oldale Ashley Rowlands Peter Woodroffe Helen Rivero Robert Clark <ul style="list-style-type: none"> Finance Grounds Maintenance Catering Please refer to terms of reference 5 Please refer to minutes of meetings	Stewart Bullen Paul Gray Jeff Hart Marie-Claire Mowlam Joanne Oldale Ashley Rowlands Dr Philip Ryland Peter Woodroffe Louisa Way Gareth Leaney Stephen Deutsch <ul style="list-style-type: none"> Learning Support, Guidance & progression Learning experience Extended school Behaviour & Safety Additional Educational Needs Staffing Please refer to terms of reference 5 Please refer to minutes of meetings	Stewart Bullen Joanne Oldale Ashley Rowlands To review the salaries of teachers and senior leaders at the school as prescribed by the School Pay Policy. Please refer to terms of reference 1-to-2 (as required) Annual salary reviews. Minutes of these meetings are confidential.

Specific panels of the governing board are convened as required for

- School Complaints
- Staff Grievance and Discipline
- Pupil Discipline
- Headteacher's Performance Management

The governing board delegates some specific functions to some governors covering specific areas of school life. These governors are known as Link Governors. Our school has the following link governors.

Area of responsibility	Named Governor	Number of visits to school in this role in academic year
Admissions	Peter Woodroffe	1
Art	Stephen Deutsch	1
Admissions (finance) and Attendance	Robert Clark	1
Business & Finance	Ashley Rowlands	3
Cadets	Reuben Hawkwood	2
Careers Education, Information, Advice and Guidance (CEIAG)	Tracie Billington-Beardsley	3
Computer Science and ICT	Peter Woodroffe	1
Design Technology	Peter Woodroffe	1
Performing Arts	Stephen Deutsch	1
English & Literacy	Jeff Hart	3
Ethics	Robert Clark	1

Enrichment Curriculum (inc. Duke of Edinburgh Award)	Robert Clark	1
Finance	Robert Clark	1
Geography	Peter Woodroffe	1
Health & Safety	VACANT	
Health & Well-Being	Louisa Way	1
History	Peter Woodroffe	1
Additional Educational Needs (AEN)	Joanne Oldale	3
Maths	VACANT	
Modern Foreign Languages (MFL)	Joanne Oldale	2
Parent Link	Reuben Hawkwood	5
Pastoral Teams	Stewart Bullen	1
Health & Fitness/Physical Education (PE)	Philip Ryland	1
Psychology	Philip Ryland	1
Safeguarding	Marie-Claire Mowlam/Louisa Way	1
Science	Stewart Bullen	1
Sixth Form	Ashley Rowlands	2
Sociology	Philip Ryland	1
Wessex Schools Training Partnership (WSTP)	Philip Ryland	1
School Environment	Reuben Hawkwood	2
Looked After Children (LAC)	Louisa Way	1
Health Care & Well-Being (Students/Staff)	Louisa Way	1
Health Care & Well-Being (Curriculum)	Louisa Way	1
Pupil Premium Grant (PPG) & English as an Additional Language (EAL)	Stewart Bullen	1
Inclusion	VACANT	
Leadership	Jeff Hart	Fortnightly
School Council	Reuben Hawkwood	1

GOVERNING BOARD AND COMMITTEE MEETING ATTENDANCE

Governor name	Governing Board Meeting Dates and Attendance					
	Autumn Term 08/09/21	Autumn Term 03/11/21	Spring Term 08/12/21	Spring Term 09/02/22	Summer Term 30/03/22	Summer Term 13/07/22
Dr Philip Ryland	Apologies given and accepted	Apologies given and accepted	Attended	Attended	Attended	Apologies given and accepted
Jeff Hart	Attended	Attended	Attended	Attended	Attended	Attended
Joanne Oldale	Attended	Attended	Attended	Attended	Apologies given and accepted	Attended
Marie-Claire Mowlam	Attended	Attended	Attended	Apologies given and accepted	Attended	Attended
Paul Gray	Attended	Attended	Attended	Attended	Attended	Attended
Peter Woodroffe	Apologies given and accepted	Attended	Attended	Attended	Attended	Attended

Governor name	Governing Board Meeting Dates and Attendance					
	Autumn Term 08/09/21	Autumn Term 03/11/21	Spring Term 08/12/21	Spring Term 09/02/22	Summer Term 30/03/22	Summer Term 13/07/22
Ashley Rowlands	Attended	Attended	Attended	Attended	Attended	Apologies given and accepted
Stewart Bullen	Attended	Attended	Attended	Attended	Attended	Attended
Tracie Billington-Beardsley	Apologies given and accepted	Attended	Attended	Attended	Attended	Attended
Reuben Hawkwood	Attended	Attended	Attended	Attended	Attended	Attended
Louisa Way	Apologies given and accepted	Attended	Apologies given and accepted	Attended	Attended	Attended
Robert Clark	Attended	Attended	Attended	Attended	Attended	Apologies given and accepted
Gareth Leaney	Attended	Attended	Attended	Attended	Attended	Attended
Stephen Deutsch	Attended	Attended	Attended	Attended	Attended	Attended
Helen Rivero	Attended	Attended	Attended	Attended	Attended	Attended
Martin Bland (RETIRED)	Apologies given and accepted	Attended	Attended	Attended	Attended	RETIRED
Charlotte Cormack (RETIRED)	Apologies given and accepted	Absent without consent	Absent without consent	Absent without consent	RETIRED	RETIRED

Membership	Strategy Committee Meeting Dates and Attendance					
	Autumn Term 11/10/21	Autumn Term 15/11/21	Spring Term 31/01/22	Spring Term 14/03/22	Summer Term 27/06/22	
Tracie Billington-Beardsley	Attended	Apologies given and accepted	Attended	Attended	Attended	
Paul Gray	Attended	Attended	Attended	Attended	Attended	
Jeff Hart	Attended	Attended	Attended	Attended	Attended	
Reuben Hawkwood	Attended	Apologies given and accepted	Attended	Attended	Attended	
Joanne Oldale	Attended	Attended	Attended	Attended	Attended	
Ashley Rowlands	Apologies given and accepted	Attended	Attended	Attended	Attended	
Peter Woodroffe	Attended	Attended	Attended	Attended	Attended	
Helen Rivero	Attended	Attended	Attended	Attended	Attended	
Robert Clark	Attended	Attended	Attended	Attended	Attended	

Membership	Strategy Committee Meeting Dates and Attendance					
	Autumn Term 11/10/21	Autumn Term 15/11/21	Spring Term 31/01/22	Spring Term 14/03/22	Summer Term 27/06/22	
Martin Bland (RETIRED)	Attended	Apologies given and accepted	Attended	Apologies given and accepted	Attended	

Membership	Learning & Staffing Committee Meeting Dates and Attendance					
	Autumn Term 18/10/21	Autumn Term 12/11/21	Spring Term 28/01/22	Spring Term 18/03/22	Summer Term 01/07/22	
Stewart Bullen	Apologies given and accepted	Attended	Attended	Attended	Attended	
Paul Gray	Attended	Attended	Attended	Attended	Attended	
Jeff Hart	Attended	Attended	Attended	Apologies given and accepted	Attended	
Marie-Claire Mowlam	Attended	Attended	Attended	Attended	Attended	
Jo Oldale	Apologies given and accepted	Attended	Attended	Attended	Attended	
Ashley Rowlands	Apologies given and accepted	Attended	Attended	Apologies given and accepted	Attended	
Dr Phillip Ryland	Attended	Attended	Attended	Attended	Attended	
Peter Woodroffe	Attended	Attended	Attended	Attended	Attended	
Reuben Hawkwood	Attended	Attended	Attended	Attended	Attended	
Louisa Way	Attended	Attended	Apologies given and accepted	Attended	Attended	
Gareth Leaney	Attended	Attended	Attended	Attended	Attended	
Stephen Deutsch	Attended	Attended	Attended	Attended	Attended	

Membership	Pay Committee Meeting Dates and Attendance					
	Autumn Term dd/mm/yy	Autumn Term dd/mm/yy				
Stewart Bullen	Attended	Apologies given and accepted				
Martin Bland (RETIRED)	Attended	Attended				
Joanne Oldale	Attended	Attended				
Ashley	Attended	Attended				

Membership	Pay Committee Meeting Dates and Attendance					
	Autumn Term dd/mm/yy	Autumn Term dd/mm/yy				
Rowlands						

GOVERNING BOARD EFFECTIVENESS AND IMPACT

What were the significant challenges for the governing board in the current academic year?

Covid has been the biggest challenge. Communication in the era of zoom has also been challenging.

How were the challenges met?

The governors support the work of the school in addressing COVID impact. The chair and head meet fortnightly to ensure consistency of practice.

What were the achievements of the governing board in the current academic year?

Challenging and supporting the school through the most challenging period schools have ever known. Recruiting new governors and arranging training for all governors. The Link Governor system works well with all departments and groups linked to a governor who visits the school and generates a report for all governors and SLT.

How have these achievements have improved areas of school life (impact)?

The school is progressing really well. The school is totally oversubscribed and rated Good by Ofsted. A current school improvement project with an Outstanding school reports on the school's major strengths. The school has used innovative pedagogy and research to transform learning and successfully create a calm, orderly institution where the children prosper.

Find out more about our school...

- [Link to Ofsted report](#)
- [Link to school's website](#)
- [Link to school's Pupil Premium statement on the school's website](#)
- [Link to Parent View Portal](#), which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour