

Queen Elizabeth High School



Exams Private Candidate Policy #EX12

Last updated: 31 January 2026

Review Date: 31 January 2027

Key staff involved in examinations procedures

Role	Name
Head of Centre:	Mr. M Farmer
Central Team Support:	Mrs D Wiles
SLT Members:	Mr. S Seneque, Mrs M Watkiss
SENCO:	Mrs E Davies
Exams Officer:	Ms G Mitchell

Will you be applying for Access Arrangements?

.....

I have read the enclosed and I understand and accept the conditions.

I enclose a cheque for £..... made payable to Queen Elizabeth High School to cover the fees for the entries listed over leaf.

Signed (candidate)

..... Date:

Name:

Signed (Parent /carer if the candidate is under 18)

..... Date:

Name:

Season for which you wish to make entries:

Summer:

Year in which you wish to be entered:

Examinations you wish to be entered:

Board	Specification code	Specification name in full	Tier (eg F/H)	Paper number

For office use only

	Yes	Date received
Personal data received		
Entry details received		
Payment received		
ID received		
Entry made		

For further information please telephone 01885 482230 or email admin@tcat.school