



Ref MW/GM

14th June 2023

Dear Parent/Carer

Re Year 10 Mock Examinations

Earlier in the year, you may remember I wrote to you outlining, in brief, the plan for the end of Year 10 Mock examinations. Please find below more details of how these examinations will be carried out.

The first block of examinations will be focusing on Maths, English, Science and RE only. These will take place between Wednesday 21st - Friday 30th June. Examinations for all other subjects will take place between Monday 18th - Friday 22nd September.

All examinations will be carried out with full application of JCQ regulations for the running of external examinations. These can be viewed using the following link https://www.jcq.org.uk/wp-content/uploads/2022/08/ICE_22-23_FINAL.pdf

The main aim is for the pupils to gain experience of what is expected of them in next summer's examinations, but also to give their teachers a clear indicator of current and future academic performance. Therefore, it is vital that pupils use the time between now and then to recap over the content they have covered so far in their subject areas. They will also provide information on areas of strengths and weaknesses, which will then be used to create a focused intervention programme that will be delivered in the Autumn term.

Year 10 have had an assembly with me today during which I explained the importance of these examinations, gone through the expectations and shared the timetable with them (included at the end of this letter). The key points of information are listed below.

Pupils need to adhere to examination conditions detailed below:

Before the exam

- Ensure drinks are in clear bottles with a sports top
- Pencil cases must be clear
- Arrive on time
- Go to the hall for registration
- Hand in phones, watches and headphones to a member of SLT
- When called, go through to the exam hall in silence. All coats and bags are to be left on the stage





During the exam

- Follow all instructions given by the invigilators
- No turning around or communicating with other pupils in the room
- Attempt all the questions
- For those pupils entitled to extra time, this has been considered while planning the timetable, hence the required time has been made available

After the exam has finished

- No turning around or communicating with other pupils in the room
- Wait to be dismissed by the lead invigilator
- Collect bags and coats from the stage
- Collect phones from an SLT member
- Return to normal lessons.

Phones

"In the examination room candidates must not have access to items other than those stated in the instructions on the question paper, the stationery list or the specification for that subject.

Candidates must not be in possession of the following items:

- iPods
- mobile phones
- MP3/4 players or similar devices
- watches

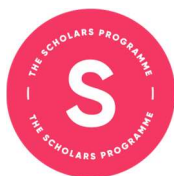
This means that all unauthorised items are left outside of the examination room."

During the examination period Year 10 are to register in the hall, where they will be required to hand in their mobile phones, watches and headphones to a member of SLT. These will be returned to pupils when the examination has finished.

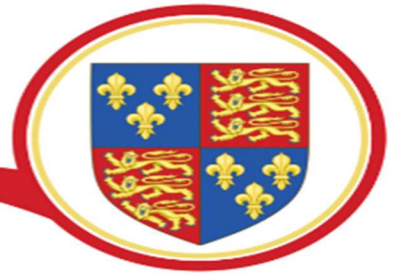
During the exam period, pupils will follow the routine below:

Morning exams

- All pupils need to be sat in the hall by 8:40 every day
- Form tutors will register pupils in the hall
- All pupils will hand in their phone, any watches and headphones
- I will remind pupils of the plans for the day
- When the exam is finished, they will collect their belongings and return to normal lessons



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Afternoon exams

- All of Year 10 will have an early lunch at 12:20pm
- At 12:45pm pupils will be required to go to the hall to be registered for the exam
- When the exam is finished, they will collect their belongings and return to normal lessons

I wish all Year 10 pupils the very best of luck with these examinations.

A copy of this letter is available on the school website, but please do not hesitate to contact me regarding any of the above information should you wish to discuss it further: mwatkiss@tcat.school

Yours sincerely

Mags Watkiss
Assistant Head – Data, Assessment and Reporting



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HIGH SCHOOL



YEAR 10 MOCKS ~ Block #1								
	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday	Friday
	21 st June	22 nd June	23 rd June	26 th June	27 th June	28 th June	29 th June	30 th June
Pd 1 & 2 8:35 – 10:45	English Lang 2hours	Maths P1 1hr-30min	Physics Triple ~ 1hr-45min Combined ~ 1hr-10min	RE 1hr-45min	Biology Triple ~ 1hr-45min Combined ~ 1hr-10min	English Lit 2 hours	Chemistry Triple ~ 1hr-45min Combined ~ 1hr-10min	Maths P3 1hr-30min
Break								
Pd 3 & 4								
		Normal lunch		12:20 – 12:45		Normal lunch		
Pd 5 & 6				Maths P2 1hr-30min				

