



Charges for Lettings – General Organisations & Private Functions with effect from 1.10.18

The cost of a letting is a combination of 1, 2 and 3 below:

1. Caretaker's fee - £20.00

Hirers often need time for preparation and clearing away – this will incur a cost if it is outside the caretaker's normal working hours. This also applies to extra time needed to clear away catering or bar facilities. Similarly if you require the caretaker to do preparation and clearing away this must be discussed with the caretaker at least two weeks before the function/letting.

2. **Heating** – costs are high. If heating is required there is a charge of £12.50 per hour. The same charge is made for hot water for showers.

3. Room charges (per hour):

Hall and Dining Room	£25.00
Additional Use of Kitchen	£20.00
Changing Rooms	£15.00
Gymnasium	£25.00
One Classroom	£20.00
IT Room	£30.00

A refundable deposit may be required.

A bar licence must be produced at the school at least 48 hours before the function.

Use of inflatable bouncy castles or similar are strictly not permitted.