

Queensmead School - Bring Your Own Device (BYOD) Policy for Students

Policy reviewed and updated	20/11/2024
Date of next review	20/11/2026
This policy will be subject to ongoing review and may be amended prior to the scheduled date of the next review in order to reflect changes in legislation where appropriate.	
Responsibility: Assistant Headteacher (Head of Post 16)	

Introduction

Technology is an essential part of education at Queensmead School. To be able to learn and work successfully in our school, students must be able to utilise technology effectively. Queensmead School expects all Post 16 students to have access to a device which allows them to access the school's online software and systems both at school (in lessons and during private study) and at home (to enable the successful completion of homework and revision). This device should be a laptop, chromebook or tablet (iPad or similar). Post 16 students have the opportunity to have a Google Chromebook on loan from the school for the duration of their Post 16 studies or they can opt to bring their own device.

Devices

This Bring Your Own Device (BYOD) policy covers all electronic devices which students may bring on to the school premises for the purposes of assisting with their teaching and learning (namely laptops and tablets etc.), as well as any other electronic device (i.e. mobile phones, headphones / airpods etc.).

Mobile phones are only permitted to be used by Post 16 students at break times in the designated area (Post 16 Common Room) and should not be seen or heard at any other time. Phones which are being used outside of these times or venue will be confiscated to be collected from the Welfare Office at 15:15 on that day.

Students may use headphones while studying in the Post 16 common room. When walking through the school site, headphones should not be worn. Headphones / earphones which are seen or heard by a member of staff may be confiscated, to be collected from the Welfare Office at 15:15.

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Bring Your Own Device (BYOD)

BYOD is the practice of allowing students to bring their own mobile technology devices to school. It allows students who already own devices to use them at school for educational purposes with the permission of the classroom teacher. BYOD increases the amount of technology available in the classroom, giving the students more hands-on access to technology devices for learning. Devices brought to school should be fully charged for the day ahead and students should have the accompanying charger with them.

Queensmead School cannot be responsible for personal devices in school. Students should keep their devices with them during lesson time and lock them in their lockers when not in use. Parents are advised to document the serial number and insure the device for loss or damage in the unlikely event that there is an issue.

Liability

Queensmead School is in no way responsible for:

- Personal devices that are broken while at school or on off-site school activities
- Personal devices that are lost or stolen at school or on off-site school activities
- Personal data that is lost or stolen at school or on off-site school activities
- Maintenance or upkeep of any personal device

Chromebooks on loan to students from the school are covered by the Post 16 Chromebook Scheme which students agree to and pay a deposit for at the start of Year 12.

Scope

Any student bringing their own device/s onto the school premises agrees to the terms set out in this policy.