



**THE RACKHAM**  
**C OF E PRIMARY SCHOOL**

# Changing Policy

**Policy Number:** SCH 091

**Date:** September 2023

The Rackham C of E Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

### **1. Purpose of the policy**

This policy reflects the aims and values of The Rackham C of E Primary School. It ensures all stakeholders, including staff, governors, parents and pupils, are working towards the same goals.

The purpose of this policy is to:

Set out a framework for all teaching and non-teaching staff, giving guidance on how children should safely and responsibly change for swimming sessions.

### **2. Changing Arrangements at The Rackham C of E Primary School**

At the Rackham, we have consulted with our parental community to seek their views on changing for PE and Games sessions during the school day. The consensus was that parents felt it was more beneficial for the children to arrive at school wearing the appropriate kit.

As a school, we have listened to the views given and have put into place the following:

- For games sessions, children will come to school wearing appropriate outdoor kit but will bring a spare change of shoes to change into after the session so that the school remains clean and tidy.
- For PE sessions, children will come to school wearing appropriate tracksuits with shorts underneath to be able to access relevant sessions indoors.

The only sessions that the children will change for within the school are swimming sessions.

### **3. Health and Safety requirement for changing areas**

We believe that changing areas for swimming need to ensure dignity, decency and privacy where needed be it for reasons of physical development or other individual needs.

The changing space should be checked regularly, before and during use, to ensure that:

- pegs, where installed, are not broken or exposing sharp edges
- adequate space is available for the number of students changing, including space to store their clothes neatly
- additional accessible space is provided, where required, for students with special educational needs and disabilities (SEND) (e.g. wheelchairs users, those requiring help with changing)
- benching and other furniture is fixed to prevent it toppling over during use
- there are no sharp edges to tiling or heaters that could cause injury
- floor surfaces are not slippery when wet
- personal items and clothing do not litter the floor to cause potential tripping hazards

Where safety standards are compromised, alternative arrangements need to be made and faults reported to the school leadership team.

#### **4. Supervision of changing areas**

Whilst there is no statutory requirement for students to be supervised at all times whilst they are changing, we will ensure that a member of staff is in close proximity and will be available to intervene as necessary.

For children in EYFS and KS1, direct supervision may be necessary which will enable staff members to support children at their discretion.

In KS2, remote supervision will be sufficient to ensure the dignity of our students.

This policy will be reviewed and agreed in line with Government guidelines by the Governing Body.

**Approved and signed by:**

**Headteacher**



**Signed:**

**Date:** 7<sup>th</sup> September 2023

**Chair of Governing body**



**Signed:**

**Date:** 7<sup>th</sup> September 2023