



10<sup>th</sup> October 2021

### **Close Contact Within School Notification**

Dear Parents and Carers,

I am writing to inform you that we have been notified of a PCR confirmed case of COVID-19 within Sycamore class and that **your child has been identified by the school as a close contact.**

As with positive cases in other settings, and in line with national guidance, NHS Test and Trace will work with the individuals who have tested positive to identify close contacts in the community. This is no longer the responsibility of the school.

We would usually telephone all children within a class who we consider to be close contacts in school, but because it is the weekend we are emailing instead in this instance. Our recommendation is that you book a PCR test for your child at the earliest convenience. Please note that we cannot enforce this recommendation and that we will always support any decision made by parents regarding PCR testing. If you do not wish to test your child, please ensure you keep a close eye on them over the weekend and book a test if you notice any changes. A PCR test can be booked by visiting [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus) or by phoning 119.

If a pupil is part of a household with a positive Covid case, it is necessary for us to ensure our pupils and staff members are not put at unnecessary risk and so we require all parents to alert us in these circumstances. I am sure we can all agree that it is important for us to know this information in order that we can ensure necessary steps are taken in school to protect our vulnerable and unvaccinated staff and pupils.

Should your child develop symptoms (high temperature, a new continuous cough or a loss or change to their sense of smell or taste), please follow the [stay at home guidance](#) and let us know as soon as possible.

Thank you once again for all you are doing to keep our school safe.

Yours sincerely,



Mrs B Harrison  
Headteacher

