



10<sup>th</sup> October 2021

Dear Parents and Carers,

I am writing to inform you that we have been notified of a PCR confirmed case of COVID-19 within Sycamore class.

As with positive cases in other settings, and in line with national guidance, NHS Test and Trace will work with the individuals who have tested positive to identify close contacts. This is no longer the responsibility of the school. However please be reassured that we have already contacted the parents of all children that we consider to be close contacts within school.

If a pupil is part of a household with a positive Covid case, it is necessary for us to ensure our pupils and staff members are not put at unnecessary risk and so we require all parents to alert us in these circumstances. I am sure we can all agree that it is important for us to know this information in order that we can ensure necessary steps are taken in school to protect our vulnerable and unvaccinated staff and pupils.

If your child is advised to take a test, we would strongly encourage that they do so as this will help prevent further transmission. A PCR test can be booked by visiting [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus) or by phoning 119.

Should your child develop symptoms (high temperature, a new continuous cough or a loss or change to their sense of smell or taste), please follow the [stay at home guidance](#) and let us know as soon as possible.

Thank you once again for all you are doing to keep our school safe.

Yours sincerely,



Mrs B Harrison  
Headteacher